Department of Neuroscience, Developmental and Regenerative Biology (NDRB)

The University of Texas at San Antonio

DEVELOPMENTAL & REGENERATIVE SCIENCES
(DRS)
DOCTORAL PROGRAM

ACADEMIC POLICIES AND PROCEDURES

2022 - 2023

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I. **NDRB DOCTORAL DEGREE PROGRAM AREAS**

The Department of Neuroscience, Developmental and Regenerative Biology (NDRB) of the University of Texas at San Antonio provides opportunities for advanced study and research leading to the Doctor of Philosophy degree. The PhD degree is awarded to candidates who have 1) displayed an in-depth understanding of the subject matter and 2) demonstrated the ability to make a significant contribution to knowledge in their field of specialty. There are two NDRB PhD programs; one has an emphasis in Developmental & Regenerative Sciences (DRS) and the other has an emphasis in Neuroscience. This document describes the Academic Policies and Procedures for the Developmental & Regenerative Sciences (DRS) PhD Program.

II. **GRADUATE FACULTY ASSOCIATED WITH THE DRS PHD PROGRAM**

**CORE FACULTY**

Alfonso Apicella, PhD  
Lacy Barton, PhD  
Eric Brey, PhD  
Anthony Burgos-Robles  
Astrid Cardona, PhD  
Melanie Carless, PhD  
Thomas Forsthuber, MD, PhD  
Doug Frantz, PhD  
T. Chris Gamblin, PhD  
Teja Guda, PhD  
Brian Hermann, PhD  
Jenny Hsieh, PhD  
ChiungYu Hung, PhD  
Hyoung-gon Lee, PhD  
Annie Lin, PhD  
Lindsey Macpherson, PhD  
John McCarrey, PhD  
Stanton McHardy, PhD  
Christopher Navara, PhD  
George Perry, PhD  
Christopher Rathbone, PhD  
Fidel Santamaria, PhD  
Francesco Savelli, PhD  
Janakiram Seshu, PhD  
Alexey Soshnev, PhD  
Matthew Wanat, PhD  
Yufeng Wang, PhD

**ADJOINT FACULTY**

Andrew Cap, MD, PhD (USAISR)  
Tiffani Chance, PhD (USAISR)  
Dan Darlington, PhD (USAISR)  
Michael A. Meledeo, PhD (USAISR)  
Kristin Reddoch-Cardenas, PhD (USAISR)  
Alan Weaver, PhD (USAISR)  
Lusha Xiang, PhD (USAISR)

[USAISR = US Army Institute of Surgical Research]

**AFFILIATE FACULTY**

Gary Gaufo, PhD  
Howard Grimes, PhD  
David Jaffe, PhD  
Richard LeBaron, PhD  
Robert Renthal, PhD  
Charles Wilson, PhD

*Core faculty at UTSA are potentially able to accept new dissertation students.  
**Adjoint faculty at locations other than UTSA are potentially able to accept new dissertation students.  
***Affiliate faculty are not currently in a position to accept new dissertation students.
III. ORGANIZATION AND ADMINISTRATION OF THE DRS DOCTORAL PROGRAM

The DRS doctoral program in the NDRB Department at UTSA is administered by the Graduate Advisor of Record (GAR), the DRS Doctoral Studies Committee (DRS-DSC) and the DRS Program Administrator, each of which report to the NDRB Department Chair. The DRS-DSC is comprised of seven members appointed by the Department Chair from the NDRB Department graduate faculty who are active in the DRS program. The Department Chair designates a chairperson of the DRS-DSC who also serves as the Graduate Advisor of Record (GAR) for the DRS PhD Program. The DRS-DSC monitors all academic aspects of the DRS Doctoral Program, prepares reports as needed to maintain accreditation of the DRS Doctoral Program, reviews applications, interviews qualified applicants and recommends admission of students into the DRS Doctoral program, recommends and monitors degree requirements on behalf of the DRS Graduate Faculty, monitors student progress toward achieving those requirements, adjudicates any disputes or other issues pertaining to the program curriculum or academic performance, recommends students for admission to candidacy for the PhD degree and recommends students to whom the PhD degree is to be conferred upon satisfactory completion of all requirements.

Once a student has advanced to candidacy, the Dissertation Committee, chaired by the student’s Dissertation Advisor/PI, bears the responsibility of monitoring the student’s research progress through the program in a timely manner. For a description of the Dissertation Committee, see page 13.

The Graduate Advisor of Record (GAR) for the DRS Doctoral Program advises all DRS doctoral students, supervises the maintenance of records in conjunction with the Program Administrator, and represents the NDRB Department in most matters relating to the DRS Doctoral Program and doctoral students. Questions about degree requirements and academic policies should be directed to the DRS GAR. The Program Administrator is an administrative support position filled by a member of the NDRB office staff. The Program Administrator maintains all program/student records, enrolls students in courses, administers appointments and related matters (e.g. payment of stipends) for all DRS PhD students, and provides other administrative support for DRS Doctoral Program events and activities. The GAR, DRS-DSC and the Program Administrator report to the NDRB Department Chair and the College of Sciences Associate Dean for Graduate Education, who, in turn, report to the Dean of the College of Sciences. Final authority over the DRS Doctoral Program rests with the Provost, Vice President for Academic Affairs, and the Dean of the Graduate School.

IV. DRS PROGRAM ADMISSION REQUIREMENTS AND REGISTRATION

ADMISSION. All prospective students must have a B.A. or B.S. degree (preferably in Biology or a related discipline) from an accredited university and should have a minimum GPA of 3.0 in upper-division and/or graduate work. Applicants are required to submit a statement describing relevant past education and research experience and explaining why they wish to obtain a doctoral degree in Developmental & Regenerative Sciences and what they expect to do with the degree once they obtain it. Applicants must also submit three letters of reference from individuals who know the applicant well and can, preferably, describe past experience the applicant has amassed in performing laboratory research. Applicants whose native language is not English must submit a TOEFL score of at least 550 for the paper exam or 79 for the computer exam or a minimum of 6.5 IELTS score. Any deficiencies in these requirements must be rectified prior to admission into the program.
**GRADUATE FELLOWSHIPS.** Unless declined by the student, every student admitted into the DRS doctoral program will receive a stipend of $31,000 per year, plus payment of all tuition and fees and reimbursement for health insurance. Students supported by NIH or other extramural grants or an independent income source are not required to teach except for taking the required Principles of Scientific Teaching course. Financial support will normally come from the NDRB Department during a student’s first year in the program and then from the Dissertation Advisor/PI during the student’s subsequent years in the program. Students not supported by their Dissertation Advisor/PI or other extramural sources may be required to serve as a teaching assistant for up to two courses/semester. The University will typically support students financially for no more than 6 years. Students must be registered full time = 9 credit hours/semester (fall and spring) and 3 credit hours/term (summer), while supported by University/PI funding. Concurrent outside employment is not permitted, except under conditions of substantiated hardship. Approvals for outside employment must be obtained from the Dissertation Advisor/PI, the DRS-DSC, the Department Chair, the Associate Dean for Graduate Education and the Office of the Provost and Vice President for Academic Affairs. Students receiving financial support from sources outside the University will normally not receive the University stipend.

**REGISTRATION.** Rules recommended by the DRS-DSC and approved by the DRS graduate faculty, the Department Chair, the Graduate Council and the Office of the Provost and Vice President for Academic Affairs govern the registration of doctoral students. The DRS Graduate Advisor of Record must approve all classes prior to registration. The student should discuss selection of lecture courses with his/her Dissertation Advisor/PI, once this faculty member is selected, and then obtain approval from the DRS GAR.

**V. MILESTONES AGREEMENT**

Upon admission into the DRS PhD program, each student will be required to sign a copy of the DRS PhD Program Milestones Agreement (Form 1), which details requirements of DRS PhD students during each year of the DRS PhD program and documents that each student has been made aware of those requirements upon entry into the DRS PhD program.

**VI. DRS PhD PROGRAM CURRICULUM**

**COURSE REQUIREMENTS.** The doctoral degree requires a minimum of 79 hours beyond the Baccalaureate Degree. The Program of Study includes a Core Curriculum (19 hours), Elective courses that support the emphasis in DRS (9 hours), Colloquia (10 hours minimum) and Doctoral/Dissertation Research (41 hours minimum). Graduate courses in which a grade lower than “B” is received, or remediation course work at the undergraduate level, will not be counted toward the required 79 hours.

A. Core curriculum (19 semester credit hours required):

- NDRB 5133: Principles of Cell Biology
- NDRB 5123: Principles of Molecular Biology
- NDRB 5223: Principles of Developmental Biology (required elective)
- NDRB 7143: Principles of Biological Scientific Writing
- NDRB 7113: Principles of Scientific Teaching
- NDRB 7572: Experimental Techniques in the Life Sciences (Laboratory rotations)

   (Total of 4 semester credit hours during 1st year of study)
B. Colloquia (1/semester throughout tenure in program – minimum of 10 semester credit hours required):
   - NDRB 7041: Qualifying Exam (QE) Colloquia (2 semester credit hours during 1\textsuperscript{st} year of study)
   - NDRB 7041: NDRB Colloquia (8 semester credit hours minimum during 2\textsuperscript{nd}-5\textsuperscript{th} years of study)

C. Doctoral Research/Doctoral Dissertation (41 semester credit hours):
   - NDRB 7212/3: Doctoral Research (6 semester credit hours minimum)
   - NDRB 7315/8: Doctoral Dissertation (35 semester credit hours minimum)

D. Elective courses (9 semester credit hours minimum):
   - NDRB 5223 and any two other 3-credit hour 5000-7000 level lecture courses in NDRB or in other departments that are approved by the DRS-DSC.

The Interim Program of Study (Form 2) (submitted during first year in program) must be approved by the DRS GAR on behalf of the DRS-DSC and submitted via the Department Chair to the College and Graduate School.

The Final Program of Study (Form 14) (submitted in semester of graduation) must be approved by the student's Dissertation Advisor and the DRS GAR, on behalf of the DRS-DSC, and submitted via the Department Chair to the College and the Graduate School.

**RESEARCH ROTATIONS.** All first year DRS students must participate in Experimental Techniques in Life Sciences – even if they have already identified a dissertation lab/PI. Research Rotation (NDRB 7572), in which students will perform research for 10 weeks each in labs of at least three different program faculty. Rotations provide an opportunity for the students to become acquainted with the various faculty mentors and their individual research areas and facilitate selection of a Dissertation Advisor/PI/lab. Students must complete a minimum of three laboratory rotations. If necessary, a fourth rotation may be completed during the summer following year 1 in the program. All DRS PhD students must identify a Dissertation Advisor/PI/lab prior to the start of the fall semester of their 2\textsuperscript{nd} year in the program. The supervising professor of each rotation designs a research project in consultation with the student. The student must submit a report to the DRS-DSC describing each rotation project (Form 3). This report will include a description of the rotation project and results prepared by the student, plus an assessment of the student’s performance during the rotation prepared by the supervising professor. 1\textsuperscript{st}-year DRS PhD students may also be asked to make a short oral presentation in the spring of year 1 in the program describing one or more of their rotation projects.

**SUMMER COURSEWORK:** Students will enroll for 3 hours of Doctoral Research (NDRB 7213) or Doctoral Dissertation (NDRB 7313) during summers following years 1 - 4 and, if necessary, 5.

**MEETING REQUIREMENTS.** In order to promote general awareness of research activities and to share ideas among members of the DRS program, all students and faculty are expected to regularly attend DRS sponsored functions. Student attendance is required at the following DRS events:
   1. DRS Orientation Meetings – One-time event at beginning of each Semester.
   2. Program faculty research summaries – 1\textsuperscript{st} year students only – one-time event (multiple sessions as needed) at the beginning of the fall semester.
3. NDRB Fall and Spring symposia – One-time event at the end of each semester.
4. DRS Seminar Series – weekly event during the Fall and Spring Semesters – DRS students are required to attend all DRS seminars. Note that DRS PhD students are also welcome to attend the weekly Neuroscience or other (e.g. MMI) seminars as well, but that is optional and does not replace the requirement of attendance at DRS seminars.
5. Attendance by DRS students is also required at lunches with DRS seminar speakers.

NON-CREDIT REQUIREMENTS. The following is a list of requirements that must be completed by DRS PhD students although no formal course credit is received.
- Sign and submit Milestones Agreement. (Form 1)
- Attendance at weekly DRS Seminars.
- Attendance at weekly lunches with DRS Seminar speakers.
- NDRB Symposia - All DRS students must attend once each semester – presentations by 3rd and 4th-year students.
- Written Qualifying Requirement during the first year (6 QEs passed with a B average).
- Preparation, approval and submission of Interim Program of Study. (From 2)
- Completion of 3 laboratory rotations and submission of report from each. (Form 3)
- Selection of Dissertation Laboratory by August of the first year (preferably by May). (Form 4)
- Submission of Annual Progress Reports. (Forms 5 & 11)
- Approval of dissertation proposal by May of the second year. (Form 11)
- Establishment of Oral Qualifying Exam Committee. (Form 6)
- Approval of Special Members of Oral Qualifying Exam Committee. (Form 7)
- Completion of Oral Qualifying Exam Requirement by May 30th of the second year. (Form 8)
- Establishment of Dissertation Committee. (Form 9)
- Application for Candidacy. (Form 10)
- Biannual reviews with Dissertation Committee and completion of evaluation forms for each meeting during years 3 - 5 or until dissertation is completed. (Form 13)
- Completion of written dissertation.
- Presentation of a full-length seminar in the DRS Seminar Series.
- Preparation, approval and submission of Final Program of Study. (From 14)
- Oral Defense of dissertation. (Form 15).

TRANSFER OF CREDITS. Students are normally expected to complete all coursework at UTSA. Exceptions require approval of the DRS-DSC and the Office of Graduate Studies. Students may petition the DRS-DSC to transfer into their program of study credit earned for coursework taken prior to entering the DRS PhD program if that coursework was not used to satisfy requirements for a prior degree.
### Course of Study for the Developmental & Regenerative Sciences PhD Program

<table>
<thead>
<tr>
<th>Year</th>
<th>Fall Semester</th>
<th>Spring Semester</th>
</tr>
</thead>
</table>
| 1    | NDRB 5133 Principles of Cell Biology (3hrs)  
NDRB 7041 Cell Bio QE* Colloquium (1hr)  
NDRB 5000-7000 Level Elective Course (3hrs)  
NDRB 7572 Research Rotation (2hrs) | NDRB 5123 Principles of Molecular Biology (3hrs)  
NDRB 7041 Mol Bio QE* Colloquium (1hr)  
NDRB 5223 Principles of Developmental Biology (3hrs)  
NDRB 7572 Research Rotation (2hrs) |

*Written Qualifying Exam

Written Qualifying Requirement to be completed by May 30th of first year.  
Student selects a Dissertation Laboratory no later than August 20th, but preferably by May 1st.

| 2    | NDRB 7143 Principles of Scient Writing (3hrs)  
NDRB 5000-7000 Level Elective Course (3hrs)  
NDRB 7041 Colloquium (1hr)  
NDRB 7212 Doctoral Research (2hr) | NDRB 5000-7000 Level Elective Course (3hrs)  
NDRB 7113 Principles of Scientific Teaching (3hrs)  
NDRB 7041 Colloquium (1hr)  
NDRB 7212 Doctoral Research (2hrs) |

Submit written dissertation proposal as application for extramural funding.  
Oral Qualifying Exam to be completed by May 30th of second year.  
Advancement to Candidacy.

| 3    | NDRB 7313 Doctoral Dissertation (3hrs)  
NDRB 7313 Doctoral Dissertation (3hrs)  
NDRB 7312 Doctoral Dissertation (2hrs)  
NDRB 7041 Colloquium (1hr) | NDRB 7313 Doctoral Dissertation (3hrs)  
NDRB 7313 Doctoral Dissertation (3hrs)  
NDRB 7312 Doctoral Dissertation (2hrs)  
NDRB 7041 Colloquium (1hr) |

| 4    | NDRB 7313 Doctoral Dissertation (3hrs)  
NDRB 7313 Doctoral Dissertation (3hrs)  
NDRB 7312 Doctoral Dissertation (2hrs)  
NDRB 7041 Colloquium (1hr) | NDRB 7313 Doctoral Dissertation (3hrs)  
NDRB 7313 Doctoral Dissertation (3hrs)  
NDRB 7312 Doctoral Dissertation (2hrs)  
NDRB 7041 Colloquium (1hr) |

| 5    | NDRB 7313 Doctoral Dissertation (3hrs)  
NDRB 7313 Doctoral Dissertation (3hrs)  
NDRB 7312 Doctoral Dissertation (2hrs)  
NDRB 7041 Colloquium (1hr)  
Full-Length Seminar | NDRB 7313 Doctoral Dissertation (3hrs)  
NDRB 7313 Doctoral Dissertation (3hrs)  
NDRB 7312 Doctoral Dissertation (2hrs)  
NDRB 7041 Colloquium (1hr)  
Dissertation Defense |

### Summer Coursework

NDRB 7213 Doctoral Research (3 hrs) during each summer following Years 1 and 2.  
NDRB 7313 Doctoral Dissertation (3 hrs) following Years 3 and 4 and, if necessary, Year 5.
VII. FOREIGN LANGUAGE REQUIREMENT.

There is no foreign language requirement for the DRS PhD degree.

VIII. ATTENDANCE REQUIREMENT

Students must attend classes as required. For Research Rotation and Doctoral Research, a minimum of 10 hours per week per rotation is required, but >10 hours/week is encouraged. Students are allowed two weeks of vacation per year as long as it does not disrupt their participation in the required curriculum. All vacation time requires approval of the student’s Dissertaton Advisor/PI (if one has been identified), or the GAR if no PI is in place, and notification to the graduate program administrator. Additional vacation or leave time will require approval by both the Dissertaton Advisor/PI and the GAR. If a student cannot attend classes or fulfill laboratory commitments and does not notify their Dissertaton Advisor/PI, then their stipend may be suspended, and procedures will begin to ascertain whether or not the student should be allowed to continue in the DRS Doctoral Program.

IX. TEACHING REQUIREMENT

Students are required to complete the Principles of Scientific Teaching course (BIO 7113) during their second year in the program, normally in the spring. Doctoral students not supported by their Dissertaton Advisor/PI may be required to serve as a teaching assistant for up to two courses/semester to compensate for receipt of stipend or tuition funding from the Department of Biology. Normally, the Dissertatoin Advisor/PI will be expected to provide funds for the student’s stipend, tuition and fees, and reimbursement of health insurance.

X. SELECTING A DISSERTATION ADVISOR/LAB

During the first semester of residence, DRS PhD students are required to attend a series of introductory orientations to learn about research opportunities in individual faculty laboratories and are urged to meet with individual faculty to discuss research interests. All new doctoral students must participate in three Research Rotations (NDRB 7572). Preferably by May, but at the latest by August of the first year, every student must have identified a faculty member who is willing to advise the student and to supervise and sponsor research for the dissertation. Toward completion of the PhD, it is important that the student initiate dissertation research as early during their tenure in the PhD program as possible, but no later than the beginning of the second year.

A student must submit his/her choice of a Dissertation Advisor/PI with the signed consent of that faculty member and that selection must then be approved by the DRS GAR and the NDRB Department Chair (Form 4). All students are expected to have been approved to pursue dissertation research in the laboratory of a particular supervisor by the beginning of the fall of the second year. If extenuating circumstances have prevented a student from arranging a Dissertation Advisor/PI by that time, the student can petition the DRS-DSC for up to a maximum of one semester of additional rotation time, but only if additional DRS program faculty are willing to allow the student to rotate in their lab(s). A student who is unable to identify a Dissertation Advisor/PI will not be allowed to continue in the DRS PhD program. The student may then petition the NDRB Chair for approval to transfer to a Master’s degree program. See Master’s Degree Option below on page 12.
XI. THE QUALIFYING EXAMINATION

The purpose of the Qualifying Examination is to determine if the PhD student has acquired the knowledge expected of a doctoral candidate in the area of Developmental & Regenerative Sciences. The Qualifying Exam has two components; a written component which tests the student’s breadth of knowledge in the fields of Developmental & Regenerative Sciences, and an oral defense of a written research proposal and related topics which tests the student’s knowledge of the particular subfield addressed by their dissertation research proposal.

QE PART 1 – THE WRITTEN QUALIFYING EXAM – The written comprehensive exam is designed to test the student's ability to apply information learned from core coursework (particularly courses 5123 & 5133) and associated QE Colloquia, and will specifically test: 1) a depth of knowledge on specific topics beyond that required on a standard course exam, 2) the ability to synthesize concepts, hypotheses, and experimental design to address complex questions by drawing upon multiple sources of information, and 3) the ability to demonstrate problem-solving skills. The Molecular Biology and Cell Biology core courses (NDRB 5123 & 5133) are each team-taught by a minimum of three instructors. In addition to taking these two core courses, DRS PhD students will enroll in a QE Colloquium in each semester during their 1st year in the program and will meet with each instructor from the NDRB 5123 and 5133 courses for 1 additional hour/week to examine selected topics in greater detail. Based on these interactions and relevant material from the appropriate core course, each instructor will administer a “qualifier exam” (QE) covering topics discussed during the additional 1 hr/week QE colloquium. These QEs will be in the form of a written exam given at a specified time (other than a regular class period) during a 2-hour period at the discretion of each individual instructor. Each QE will be given during or within one week following each instructor's part of each lecture course. These written QEs will be graded by the instructor and the grades reported to the GAR on behalf of the DRS-DSC within two weeks following administration of the exam, and the GAR or the DRS program administrator will inform each student of their grade on each QE. The QE scores do not contribute to the grade earned for the core course. However, at the end of the spring semester, the DRS Program Administrator will average the grades from the six separate QEs to derive an average QE grade for each 1st-year DRS PhD student. An overall average grade of “B” (3.0) or better for the written QEs will be required for students to satisfy the written qualifying exam requirement and remain in good standing in the DRS Doctoral Program. There will be no other written qualifying exam and there will be no opportunity to retake any individual QE.

ADVANCEMENT TO YEAR 2 OF THE DRS PhD PROGRAM. Upon completion of the Cell Biology, Molecular Biology and Developmental Biology core courses (BIO 5133, 5123 & 5223) with grades of B or better in each course, and having earned an average grade of B (3.0) or better on the 6 QEs combined, and upon identifying a DRS program faculty member's lab in which to pursue his/her dissertation research, the GAR on behalf of the DRS-DSC will approve progression of a student into Year 2 of the program. In the event that a student has not met these requirements for progression into Year 2 of the program, the DRS-DSC will have the option to require a student to re-take one or more core courses or one or more written QEs. In cases where a student fails to achieve a grade of B or better in each core course and fails to achieve an average grade of 3.0 or better on the 6 QEs combined, the student will be subject to dismissal from the DRS PhD program at the discretion of the DRS-DSC with approval of the NDRB Chair and the Associate Dean for Graduate Research. In the event that a 1st-year student has not identified a dissertation
advisor/PI/lab after three laboratory rotations, they may arrange to take a fourth rotation if one or more program faculty are willing to allow the student to rotate in their labs with the potential for the student to then undertake his/her dissertation research in that lab. If, after exhausting the laboratory rotation option, a student is unable to identify a dissertation advisor/PI/lab, s/he will be subject to dismissal from the DRS PhD Program and may petition to be admitted into an MS program.

QE PART 2 – THE ORAL QUALIFYING EXAM – The second component of the Qualifying Exam will be an oral exam based on a written dissertation proposal prepared by the student. The format of the dissertation proposal should follow that of a standard NIH RO1 or NSF research grant application. The written research proposal should describe the student’s proposed dissertation research. The Oral Qualifying Examination will be scheduled during the second year of study and must be completed no later than May 30th of year 2. The student in consultation with his/her PI will select the Oral Qualifying Examination Committee (QEC). The QEC will include 5 members, a Chair (other than the dissertation advisor), the dissertation advisor, and three tenured/tenure track DRS graduate faculty. It is recommended that the QEC be composed of faculty who will subsequently become members of the student’s Dissertation Committee. The chair of the QEC must be a faculty member other than the Dissertation Advisor. Up to two members of the QEC can be from different institutions if approved by the DRS-DSC. Final approval of the membership of the Oral QEC must be given by the GAR on behalf of the DRS-DSC (Form 6).

Members of the QEC will be presented with a completed form of the dissertation proposal at least two weeks prior to the scheduled oral exam. Each committee member will test the student on the proposal and the student will be required to defend it. A majority passing vote by the committee is needed for the student to pass the oral QE. The QEC may also suggest remediation steps to be taken by the doctoral student to correct specific deficiencies perceived during the oral portion of the exam. These will be put into written form and the student’s PI/Dissertation Committee, and the GAR on behalf of the DRS-DSC, will oversee progress with a final report being sent to the QEC upon completion. If the student does not pass the oral QE, s/he may be allowed to retake the oral QE exam one time within the next 3 months, but no later than August 30th of the student’s second year in the program. The student also may pass conditionally, in which case the student may be required to take additional coursework or satisfy other requirements stipulated by the QEC. Typically, students who have not passed both the written and oral components of the qualifying examination will not be allowed to progress to PhD candidacy or into the third year of the DRS Doctoral Program. See the section on “Advancement to Candidacy for the PhD Degree” below.

XII. MASTER’S DEGREE OPTION

A doctoral student who has failed either component of the qualifying examination may petition the NDRB Chair to transfer to the MS Program in Biology or Biotechnology, to receive a Master’s Degree. The student must complete all degree requirements for the MS degree, including the oral comprehensive examination and/or thesis defense (as applicable) as described in the UTSA graduate catalog.

XIII. ADVANCEMENT TO CANDIDACY FOR THE PhD DEGREE

Upon completion of The Oral Qualifying Examination and receipt of the signed Approval
statement from the QEC and PI, the DRS-DSC will make a decision by majority vote to recommend, or not to recommend, that the student be advanced to candidacy for the PhD degree (Form 10). The GAR and/or Program Administrator, on behalf of the DRS-DSC, will notify the student of his/her advancement to candidacy. If an unfavorable recommendation is made, the student will be notified by the GAR on behalf of the DRS-DSC within two days, and the student may make a written appeal to the DRS-DSC within two weeks of the DRS-DSC’s recommendation. Upon notification, the student should apply for advancement to candidacy. The application form (Application for Candidacy for the Doctoral Degree; Form 10) can be obtained from the Program Administrator in the NDRB Department Office or from the Student Resources section of the PhD Program – DRS TEAM. The criteria for admission to candidacy are:

1. Completion of all core course work, including core courses, the scientific writing course, the scientific teaching course, and research rotations.
2. Completion of three 3-hr elective courses. Note that in certain cases, a student can be advanced to candidacy before completing all three elective course requirements. Typically, the student should have completed at least two of the three required electives before being advanced to candidacy.
3. Completion of at least 4 hrs of Doctoral Research credit.
4. Successful completion of both the written and oral components of the Qualifying Exam.
5. Identification of a DRS faculty member’s lab in which to pursue dissertation research and from which support for that research and the stipend and tuition will be forthcoming.
6. Approval by the GAR on behalf of the DRS-DSC, Department Chair, and Provost/VP for Academic Affairs.

Any student who is admitted into the program to earn the PhD should normally be advanced to candidacy within two years after enrollment. Any student who has not been advanced to candidacy within two years may continue in the program only after individual review and recommendation by the DRS-DSC to the Department Chair, and the Office of the Provost and Vice President for Academic Affairs.

XIV. THE DISSERTATION

The Dissertation Committee. The Dissertation Committee has the responsibility for general supervision of the student’s dissertation research and ultimately for certifying to the Office of the Provost and Vice President for Academic Affairs that an acceptable dissertation has been submitted and, in conjunction with the GAR, DRS-DSC and Department Chair, certifying that all degree requirements have been completed. The committee is selected by the student in consultation with his/her Dissertation Advisor/PI and with approval of the GAR on behalf of the DRS-DSC, the Department Chair, and the Office of the Provost and Vice President for Academic Affairs. The Dissertation Committee should be appointed as soon as possible after the Oral Qualifying Examination is passed. The Dissertation Committee consists of five faculty members: at least three must be tenured/tenure track graduate faculty from the NDRB Department and at least one must be a PhD faculty member from an academic institution other than UTSA and/or who does not hold an appointment with UTSA. The fifth committee member can be either from the NDRB Department, another department at UTSA or a second qualified outside member. The Dissertation Advisor/PI chairs the Dissertation Committee. Formal approval of the
Dissertation Committee is included in the Application for Advancement to Candidacy (Forms 9,10). Although the supervising professor provides day-to-day guidance to the student, all members of the committee are available for consultation, and the student should feel free to ask for advice from any of the committee members. The Dissertation Committee also has general responsibility for monitoring the student's research progress whereas the DRS-DSC will continue to monitor progress through the Program of Study. The student is required to meet with the Dissertation Committee during each (fall and spring) semester (≈ 2 meetings/year). During these reviews, the student will provide an oral progress report to the Dissertation Committee. The Dissertation Committee will provide written feedback and suggestions in the form of a report (Forms 12a – 12c) to the student and the dissertation advisor/PI summarizing the student’s progress. After reviewing the Dissertation Committee’s comments with the dissertation advisor, the student will submit the reports to the Program Administrator who will archive them in the student’s Program of Study file. If it becomes necessary to change the membership of the Dissertation Committee prior to completion of the dissertation, a petition must be submitted to the GAR for approval on behalf of the DRS-DSC and additional requisite administrative channels. The student should consult with the GAR and the Program Administrator before initiating any action. Changes in the committee should be completed well in advance of the final defense of the dissertation.

The Dissertation Proposal. After passing the written Qualifying Examination, and selecting a Dissertation Advisor/PI/lab, the student must prepare a dissertation proposal. The proposal is prepared during the student’s enrollment in the Principles of Scientific Writing Course (NDRB 7143) during the fall semester of the student’s second year in the program, and is then presented to the student’s PI. The Dissertation Proposal forms the basis of the oral Qualifying Examination which is administered by the oral Qualifying Exam committee (Forms 6-8) (see page 13). Ultimately, the Dissertation Proposal is submitted to the Dissertation Committee and the DRS-DSC for approval. The Dissertation Research Proposal should include a title page, abstract, specific aims page, and background, significance and innovation sections, with hypotheses to be tested, preliminary data, experimental design and methods including data acquisition and analyses methods, expected results and potential problems thoroughly described. A timeline should also be included in the section before the list of cited references. The student should follow the format for preparing an NIH or NSF grant proposal when preparing the Dissertation Proposal. The Dissertation Committee must sign the Dissertation Proposal Approval form (Form 11). This signed form, with an attached copy of the Dissertation Proposal, is submitted with additional signatures of the GAR, on behalf of the DRS-DSC, and the Department Chair to the College of Sciences and the Office of Graduate Studies.

Dissertation Defense (Final Oral Examination) – When the dissertation is in final form, (in compliance with instructions and formatting requirements provided by the Office of Graduate Studies), it should be circulated to the Dissertation Committee. When all members of the committee agree, the final oral exam (defense of dissertation) should be scheduled. Note that the final draft of the dissertation is to be circulated to members of the Dissertation Committee at least two weeks prior to the defense date. The request for scheduling of the final oral exam/dissertation defense is to be submitted to the DRS-DSC at least two weeks prior to the exam. Note also that if the outside member of the dissertation committee is from outside of the San Antonio area, the student should coordinate the date of the dissertation defense such that the outside committee member can be invited to present a seminar in the DRS seminar series to cover travel and lodging expenses to bring
that outside member to UTSA to be present in person at the dissertation defense. If necessary, the outside member can participate in the defense virtually, but participation in person is preferred.

The defense of the doctoral dissertation consists of two parts. The first is a public oral summary of the dissertation research. The Program Administrator will post notices of the defense at least one week prior to the exam. Immediately following the oral presentation, the student meets privately with the Dissertation Committee to be examined on the dissertation and related topics. Once the dissertation is approved by the Dissertation Committee, the committee chairperson (Dissertation Advisor/PI) will notify the Program Administrator who will then notify the GAR, on behalf of the DRS-DSC, the Department Chair, the College of Sciences, and the Office of Graduate Studies of successful completion of the exam (defense) and that all degree requirements have been met (Form 15). This must be done no later than three weeks prior to the end of the semester. The dissertation must comply with all formatting and submission deadlines established by the Graduate School.

The Office of Graduate Studies within the Office of the Provost and Vice President for Academic Affairs provides guidelines for the format of the dissertation and all signature pages and forms for notification of successful completion of all degree requirements and submission of the dissertation to the library. See “Submission of the Dissertation” below.

Submission of the Dissertation – The following are the steps to be followed by doctoral students in submitting a doctoral dissertation. Students should visit The Graduate School’s Thesis/Dissertation webpage (http://graduateschool.utsa.edu/current-students/category/thesis-dissertation/) for current formatting requirements, including templates, formatting workshops, deadlines, preliminary draft process, and final submission requirements.

1. After passing the qualifying exam, the student should begin working with his/her Dissertation Advisor/PI and Dissertation Committee. The criteria for the membership of the committee are outlined above. The student is eligible at this time to formally begin his/her doctoral dissertation research. He/she should enroll in the appropriate doctoral research courses with the Dissertation Supervisor/PI as the instructor.

2. The student should enroll in a minimum of 6 semester credit hours of the appropriate Doctoral Research coursework and 35 semester credit hours of the appropriate Doctoral Dissertation coursework with the Dissertation Supervisor/PI as the instructor over the total time that the student works on the dissertation. Students should enroll in at least one Doctoral Research or Doctoral Dissertation course each semester that they are working on the research or writing of the dissertation itself. Students are required to be enrolled in a Doctoral Dissertation course during the semester in which the dissertation is defended and submitted for final approval.

3. The student should schedule a preliminary draft review session and submit a preliminary draft of the dissertation on regular paper to The Graduate School prior to the scheduled defense date for certification that the dissertation conforms to the format prescribed in the Guide for the Preparation of Doctoral Dissertations at The University of Texas at San Antonio and the formatting template. The preliminary draft process is posted on The Graduate School’s website.

4. The student should successfully defend the dissertation. S/he should allow at least a month before the end of the semester to deal with any changes or corrections to the
dissertation requested by the Dissertation Committee, and then arrange with the DRS Program Administrator in the NDRB Department Office to process the necessary paperwork. The date and time of the dissertation defense must be announced at least one week prior to the scheduled defense of the dissertation.

5. The student must obtain the required signatures on the Certification of Completion of Dissertation Requirements for Doctor of Philosophy Degree (Form 15) prior to submitting the final electronic copy to the Graduate School (via ProQuest online upload). The student should then provide the signed "Certification of Completion of Dissertation Requirements" to the DRS PhD Program administrator to be placed in the student’s program of study file.

6. The student must make any required format changes to the dissertation and complete The Graduate School’s final requirements:

   a. **ProQuest Electronic Copy:** The student must submit one electronic copy of the dissertation to the ProQuest website – more information on the electronic submission is available on The Graduate School website.

   b. **Survey of Earned Doctorates:** This survey is required of all students earning a PhD and must be completed online. The link is available on The Graduate School’s website.

   ProQuest electronic copy, and confirmation of the Survey of Earned doctorates must be submitted to The Graduate School **no later than 3:00 p.m. on The Graduate School’s final submission deadline.** Please visit The Graduate School’s website for current semester deadlines and requirements, as well as contact information for the Thesis/Dissertation Officer.

**XV. FULL-LENGTH, FORMAL SEMINAR**

Prior to the oral defense of the dissertation, each DRS PhD candidate is required to present a full-length, formal seminar describing his/her dissertation research. This seminar should be presented in the formal DRS Seminar Series. The student should work with the coordinator of the DRS Seminar Series to schedule this seminar during the fall or spring semester prior to the dissertation defense.

**XVI. PROGRESSION TOWARD THE DEGREE**

All students are expected to make reasonable progress toward the degree in a timely fashion – see Course of Study for the Developmental & Regenerative Sciences PhD Program on page 7, the Recommended Sequence of Events for Completion of PhD Requirements on page 15-16, and the Program Milestones Agreement (Form 1). Each year the student and Dissertation Advisor must submit an annual written progress report by May 30th (Forms 5 & 11), and once a student has been advanced to candidacy for the PhD, the student must schedule semiannual Dissertation Committee meetings (once each semester) and gather completed evaluation forms from each committee member (Forms 12a-12b).

If the student has not completed the dissertation within four years of admission to candidacy (which normally = year 6 in the program), the DRS-DSC will recommend what
actions, if any, are required and will then transmit its recommendations to the Department Chair, the College of Sciences Associate Dean for Graduate Education, and the Graduate School who will decide the actions that need to be taken, if any.

XVII. RECOMMENDED SEQUENCE OF EVENTS FOR COMPLETION OF PHD REQUIREMENTS:

The following sequence summarizes landmarks of progress that should be followed as closely as possible.

Year One:
1. Consult with DRS GAR and Program Administrator to organize fall semester course enrollment prior to the beginning of the fall semester.
2. Arrival at UTSA.
3. Attend Graduate School, NDRB Department and DRS Program orientations at beginning of fall semester.
4. Meet Department Chair, DRS GAR and members of the DRS-DSC.
5. Meet DRS faculty and hear about faculty research programs at beginning of semester.
6. Submit any graduate level classes to be considered by the DRS-DSC for potential transfer into the student’s program of study.
7. Complete Year 1 core course requirements by end of Spring Semester with grades of B or better in each core course.
8. Complete at least one elective course with grade of B or better.
9. Take 6 written “qualifier” exams by the end of the Spring Semester and accumulate an average grade of 3.0 or better.
10. Complete three 10-week research rotations and select a Dissertation Advisor/Lab preferably by May, but by August at the latest.
12. If required to do so, present a short oral summary of 1st-year research rotation activities at the end of the spring semester.
13. Submit annual progress report by May 30th (Form 5).

Year Two:
1. Complete 2nd-year course work, including Principles in Scientific Writing (NDRB 7143 course – fall semester) and Principles in Scientific Teaching course (NDRB 7113 – spring semester).
2. Continue to enroll in one colloquium per semester.
3. Prepare dissertation proposal during fall semester (NDRB 7143 course).
4. Complete remaining elective course(s) with grades of B or better (total of three 3hr Electives required).
5. Submit dissertation proposal as application for extramural funding by end of Spring semester.
6. Schedule, take and pass Oral Qualifying Examination based on dissertation proposal and administered by Oral Qualifying Examination Committee by May 30th.
7. Be recommended for Advancement to Candidacy by the DRS-DSC.
8. Form Dissertation Committee - 5 members, including at least one external member.
9. Submit annual progress report by May 30th (Form 12).
Year Three:
1. Complete any remaining required course work including electives (typically completed by Year 2).
2. Pursue dissertation research.
3. Schedule two Dissertation Committee meetings (one during the fall semester and one during the spring semester). Collect and file evaluations from committee members. (Form 13a)
4. Continue to enroll in one colloquium per semester.
5. Present in NDRB Department Fall Symposium.
6. Submit annual progress report by May 30th (Form 12).

Years Four & Five:
1. Continue to meet with Dissertation Committee once per semester = twice yearly. (Forms 13b & 13c)
2. Submit annual progress reports by May 30th (Form 12)
3. Complete colloquia requirements.
5. Present in NDRB Department Spring Symposium (Year 4 students).
6. Present full-length DRS seminar (Year 5 students).
8. Complete dissertation, and obtain Dissertation Committee approval that the dissertation is ready to be defended.
10. Notify the Program Administrator of the time, date, place and title of the Defense. S/he will then submit that information to the Graduate School.
11. Successfully defend the dissertation.
12. Submit copy of dissertation to the Graduate School (via electronic upload to ProQuest) for publication. Bound copies can be ordered through ProQuest upon submission of electronic copy.

XVIII. RESPONSIBILITIES OF THE STUDENT

1. Complete all required coursework with grades of B or better.
2. Complete three elective courses with grades of B or better.
3. Complete three research rotations.
5. Pass the written qualifying requirement based on two core courses.
6. Select a dissertation project lab/PI.
7. Prepare the dissertation project proposal.
8. Form an Oral Qualifying Exam Committee.
10. Advance to candidacy.
11. Form a Dissertation Committee.
12. Meet with the Dissertation Committee during each fall and spring semester prior to defense of the dissertation.
14. Complete a total of 10 colloquia (1/semester for 5 years).
16. Present a full-length seminar in the DRS Seminar Series.
XIX. RESPONSIBILITIES OF THE WRITTEN QUALIFYING EXAMINATION INSTRUCTORS

1. The written qualifying examination is conducted in six parts during the fall and spring semesters of the student’s first year in the DRS PhD program. In the fall, the three primary instructors from the Principles of Cell Biology course meet with the 1st-year PhD students for an extra hour each week (5 weeks per instructor) to go into a topic chosen by the instructor in more depth than is possible in the lectures associated with the regular course. This is done in the format of a colloquium (NDRB 7041 – QE Colloquium). Similarly, in the spring, the three primary instructors from the Principles of Molecular Biology course meet with the 1st-year PhD students for an extra hour each week (5 weeks per instructor) to go into topics chosen by the instructors in more depth than is possible in the lectures associated with the regular course.

2. At the end of each 5-week period each individual instructor prepares one or more questions to be answered by the 1st-year DRS PhD students.

3. The DRS PhD program administrator assigns each student a code name to provide anonymity.

5. Students are afforded a two-hour period to answer the QE question(s) and return their answers by email to the program administrator, who then forwards those answers – labeled only by the code names – to the instructor.

6. The instructor assigns letter grades to each student’s answer(s) and returns those grades to the program administrator who then breaks the code and informs the instructor, the GAR, and each individual student of their grades on that instructor’s QE.

7. 1st-year DRS PhD students are required to earn a B average (3.0) on the six written QEs to remain in good standing in the DRS PhD program.

XX. RESPONSIBILITIES OF THE SUPERVISING PROFESSOR/DISSERTATION ADVISOR

1. Work with the student to conceive of a dissertation research project.

2. Provide the student with general guidance in preparation of his/her dissertation proposal.

3. In conjunction with the DRS-DSC and the Dissertation Committee (once formed), monitor the student’s progress in courses and research throughout the student’s tenure in the program.

4. Attend the oral examination of the student as a voting member of the QE committee. Note that the Dissertation Supervisor cannot chair the Qualifying Exam Committee, should not assist the student in answering questions from other members of the QEC, and should limit his/her questions of the student to a minimum.

5. Participate in the evaluation of the student for Advancement to Candidacy by substantiating, or not substantiating, the student's potential for independent and productive research.

6. Assist the student with forming, and then chair the student’s Dissertation Committee.

7. Ensure that the student meets with the Dissertation Committee twice per year.

8. Chair the meetings of the Dissertation Committee and Chair the Dissertation Defense.
9. Assist the student with career development considerations and planning.
10. Assist the student in any way possible with identifying potential positions (e.g. postdocs) to pursue following graduation.

XXI. RESPONSIBILITIES OF THE ORAL QUALIFYING EXAMINATION COMMITTEE

1. The oral qualifying examination committee will consist of 5 members total. This will include 3 or 4 DRS graduate faculty members plus the dissertation advisor. It is recommended that the qualifying examination committee be composed primarily of faculty who will become part of the student’s Dissertation Committee. If the person who is anticipated to be the external member of the Dissertation Committee is local and so able to be present for the oral QE, then s/he may be a member of the oral QE committee. If not then 4 other members of the DRS program faculty plus the dissertation advisor/PI should make up the 5-person oral QE committee. The chair of the qualifying examination committee must be a faculty member other than the Dissertation Advisor.

2. The committee will determine the initial feasibility of the Dissertation Proposal based on the student's initial draft. The Oral QE Committee chair will inform the student of the committee’s decision within three days after receipt of the initial proposal draft by the committee members.

3. The committee will examine the student on the written proposal and related areas. The chair of the Oral QE Committee will act as moderator for the examination.

5. Upon completion of the examination, the committee will evaluate the performance of the student and decide whether or not the student has passed the examination. Passing the exam requires a favorable vote from a majority of the committee members. Advancement to candidacy also requires approval of the supervising professor.

6. The chair of the Oral Exam Committee will inform the student of the committee's decision immediately after the committee's deliberations.

7. The chair of the Oral Exam Committee will inform the DRS GAR of the committee’s decision and will provide the Program Administrator with the signed Approval/Disapproval statement to be archived in the student’s Program of Study file.

XXII. GENERAL ACADEMIC REGULATIONS

Rules concerning registration, late registration, adding classes, dropping classes, and auditing classes can all be found in the Graduate catalog or in the schedule of classes. Academic standing, cancellation of enrollment, withdrawal procedures, reinstatement in the University and student classification are also addressed in the Graduate catalog.

XXIII. ANNUAL PROGRESS REPORT. To assess student progress toward the DRS degree, an annual written progress report will be submitted to the DRS-DSC by the student and the PI (Forms 5 & 11). This report should be submitted by May 30th and will be immediately reviewed by the DRS GAR and then provided to the Program Administrator to be archived in the student’s program of study file. If deficiencies or
other matters of concern are identified in the report, discussions involving the student, the PI and the GAR will be scheduled. If further action is warranted, the entire DRS-DSC will be asked to review the pending action in advance.

XXIV. NDRB DEPARTMENT DOCTORAL STUDENT GUIDELINES FOR GRIEVANCE REMEDIATION

1. **Review University Policies.** Upon identification of a grievance, a doctoral (PhD) student in the NDRB Department (i.e., a student in either the DRS or Neuro PhD programs) should review the relevant university policies and procedures (see list below). If applicable, the student should follow the reporting procedures as outlined on the following links.

   - Campus Resources: [https://www.utsa.edu/eos/faq/resources.html](https://www.utsa.edu/eos/faq/resources.html)
   - Equal Opportunity Office FAQ: [https://www.utsa.edu/eos/faq/](https://www.utsa.edu/eos/faq/)
   - Title IX FAQ: [https://www.utsa.edu/eos/title-ix/faq.html](https://www.utsa.edu/eos/title-ix/faq.html)
   - Mandatory Reporter FAQ: [https://www.utsa.edu/eos/faq/MandatoryReporterFAQs.html](https://www.utsa.edu/eos/faq/MandatoryReporterFAQs.html)
   - Pregnancy and Parenting FAQ: [https://www.utsa.edu/eos/faq/PregnancyandParentingFAQs.html](https://www.utsa.edu/eos/faq/PregnancyandParentingFAQs.html)
   - Witness FAQ: [https://www.utsa.edu/eos/faq/WitnessFAQs.html](https://www.utsa.edu/eos/faq/WitnessFAQs.html)

2. **Interpersonal remediation.** If possible, the student is encouraged to speak with the person toward whom the grievance is directed to see if the situation can be resolved interpersonally. If the student is not comfortable speaking directly with the person toward whom the grievance is directed or if satisfactory resolution is not be achieved interpersonally, the student can report the matter to the department.

3. **Departmental reporting of a grievance.** The student should report grievances to the Graduate Advisor of Record (GAR) of the relevant PhD program. If the student prefers not to bring the matter to the attention of the GAR, the student should bring the matter to the attention of the Department Chair.

4. **Departmental remediation.** Upon being informed of a student’s grievance, the relevant parties within the department (student, GAR and/or Department Chair) will discuss the appropriate course of action. The GAR and/or Department Chair will follow university procedures for Mandatory Reporters: [https://www.utsa.edu/eos/MandatoryReporter.html](https://www.utsa.edu/eos/MandatoryReporter.html).

   - If the grievance can be addressed at the level of the relevant program and/or Doctoral Studies Committee (DSC), a meeting of the DSC plus the Department Chair will be scheduled at which the student will be invited to present their grievance. The steps for remediation may be discussed during this meeting depending on the nature of the grievance.
   - If the grievance involves a faculty member, or another student enrolled in the program, a separate meeting with the DSC plus the Department Chair will be scheduled at which the target of the grievance will be allowed to present their perspective.
• Following these meetings, the DSC plus Department Chair will discuss the actions needed to resolve the grievance.

• Depending on the nature of the specific grievance, the following entities will be informed and asked for input as needed:
  
  - The College of Sciences Associate Dean for Graduate Education, and, by extension, the Dean of the College of Sciences
  - The UTSA Graduate School
  - UTSA Legal services
  - UTSA Counseling services
  - The VPREDKE’s office
  - The Provost’s office

• If the grievance cannot be resolved informally to the satisfaction of the student, the student should follow the Student Complaint Process to initiate a complaint following the steps outlined in the student catalog at [https://catalog.utsa.edu/policies/administrativepoliciesandprocedures/studentgrievances/](https://catalog.utsa.edu/policies/administrativepoliciesandprocedures/studentgrievances/)
XXV. DRS PHD PROGRAM FORMS

[Note: PDF versions of forms are shown below as examples. Fillable versions of these forms are available from the DRS PhD Program Administrator.]
CHECKLIST

Administrative Requirements for the
Developmental and Regenerative Sciences Doctoral Program

_______ 1 – Milestones Agreement
_______ 2 - Interim Program of Study* (please select the POS for your catalog)
_______ 3  1st Year Lab Rotation Report
_______ 4  Approval of Doctoral Supervisor
_______ 5 – 1st Year Annual Progress Report
_______ 6 – Qualifying Exam Committee
_______ 7 – Application for Outside Graduate Special Grad Faculty Member –
                    needs approval by graduate council *

_______ 8  Completion of Qualifying Exam*
_______ 9  Appointment of Doctoral Dissertation Committee*
_______ 10 - Application for Candidacy for the Doctoral Degree*
_______ 11 – Dissertation Proposal Approval*
_______ 12 - 2nd – 5th Year Annual Reports
_______ 13 - Dissertation Committee Reports from each meeting (please select the form for your year in
                the program)
_______ 14 – Final Program of Study* (please select the POS for your catalog)
_______ 15 - Certification of Completion of Dissertation Requirements*
_______ 16 - Upload final dissertation draft to ProQuest by deadline

* Indicates Graduate School approval needed
---FORM 1 – MILESTONES AGREEMENT---

Milestones Agreement Form
UTSA Doctoral Program in Developmental and Regenerative Sciences

Student:

Year in DRS PhD program:

Advisor:

This form is provided for the purpose of informing students about the academic milestones that they will be expected to reach in order to earn their Ph.D. degree as well as when they are expected to complete these milestones. Students are expected to reach each milestone within the specified time period in order to make satisfactory progress through the program. Students who are not making satisfactory progress may lose funding, be placed on academic probation, or be dismissed from the program.

Academic Advising
Upon entering the UTSA Doctoral program in Developmental and Regenerative Sciences, all students will be assigned an advisor. The advisor will be a member of the program department. During the first year in the program the student’s advisor will be the Graduate Advisor of Record (GAR) for the Developmental and Regenerative Sciences Doctoral Program (= the Chair of the DRS Doctoral Studies Committee). Once the student has selected a PI in whose lab he/she will pursue their dissertation research (selection to be made by the end of the first year in the program), that individual will become the student’s advisor, but the GAR and the DRS-DSC will still monitor progress of all program students as well.

Academic advising includes the following elements that are designed to ensure that students remain in good academic standing and make satisfactory progress through the program. Advisors are responsible for the following:

• Ensuring that semi-annual reviews between student and advisor and/or supervising committee occur. All program students will attend mandatory orientation sessions at the beginning of each semester. In addition, all program students will meet individually with the GAR to obtain approval of course enrollment forms for each semester and each summer session. Note that program students who have selected a dissertation advisor will obtain that advisor’s approval of their course enrollment form before meeting with the GAR.

• A student’s selection of a dissertation advisor must be approved by the DRS-DSC and the Department Chair.

• Upon advancement to candidacy, program students will have convened a Dissertation Committee, and will meet with that committee twice each year – once during the fall semester and once during the spring semester. Each member of the Dissertation Committee will complete a progress evaluation form following each meeting of the committee. The student will be asked to review the forms with his/her dissertation advisor and then
submit the forms to the program administrator so that they can be placed in the student’s file.

- Each program student will be required to complete and submit an annual progress report to the program administrator prior to May 30th of each calendar year and that report will be placed in the student’s file.
- Program students will follow the curriculum order outlined in the DRS PhD Program Policy and Procedures Manual unless approved by the GAR to do otherwise.
- Program students are normally expected to complete the DRS PhD program within five years. Requests to extend this period of matriculation must be approved by the student’s dissertation advisor, the members of the Dissertation Committee, the DRS-DSC and the Department Chair.

**Annual Milestones to be completed by CMB PhD Program students:**

**Year 1 –**
- Attend weekly DRS seminar
- Complete three core courses – BIO 5113 (Principles of Biochemistry), BIO 5123 (Principles of Molecular Biology) and BIO 5133 (Principles of Cell Biology) and earn a grade of B or better in each of these courses.
- Complete three qualifying exam colloquia (BIO 7041) associated with the three Principles courses and take a total of nine qualifier exams and earn an average grade of 3.0 or better (note – this constitutes the written qualifying exam requirement for this program).
- Complete three research rotations of 10 weeks each in laboratories of three different program faculty.
- Complete the Research Ethics and Design course (BIO 7413) with a grade of B or better.
- Select a dissertation advisor in whose lab the student will pursue his/her dissertation research.
- Perform Doctoral Research (BIO 7213) during the summer.

**Year 2 –**
- Attend weekly DRS and/or STCEID seminar
- Complete at least two elective courses (= graduate level lecture courses in Biology or related area) and earn a grade of B or better in each of these courses.
- Complete the Principles of Scientific Writing course (BIO 7143) and in so doing, prepare a draft of the dissertation proposal.
- Complete the Teaching in the Life Sciences requirement (BIO 7113).
- Complete two colloquium courses (BIO 7041).
- Perform Doctoral Research for academic credit (BIO 7212).
- Present synopsis of dissertation project in the Annual DRS Spring Symposium.
- Convene an Oral Qualifying Exam Committee and pass the oral qualifying
exam no later than May 30th of the second year in the program.

- Advance to candidacy.
- Perform Doctoral Research for academic credit (BIO 7213) during the summer.

Year 3 –
- Attend weekly DRS seminar
- Complete remaining elective courses to a total of three courses taken, and earn a grade of B or better in each of those courses.
- Complete two colloquium courses (BIO 7041).
- Convene a Dissertation Committee and have this approved by the DRS-DSC and the Graduate School.
- Perform Doctoral Research for academic credit (BIO 7315-8).
- Meet once during each semester with the Dissertation Committee and have committee members complete and submit progress evaluation forms.
- Present synopsis of dissertation project progress in the Annual DRS Spring Symposium.
- Perform Doctoral Research for academic credit (BIO 7213) during the summer.

Year 4 –
- Attend weekly DRS seminar
- Complete two colloquium courses (BIO 7041).
- Perform Doctoral Dissertation for academic credit (BIO 7318).
- Meet once during each semester with the Dissertation Committee and have committee members complete and submit progress evaluation forms.
- Present synopsis of dissertation project progress in the Annual DRS Spring Symposium
- Perform Doctoral Research for academic credit (BIO 7213) during the summer.

Year 5 –
- Attend weekly DRS seminar
- Complete two colloquium courses (BIO 7041).
- Perform Doctoral Dissertation for academic credit (BIO 7318).
- Meet once during each semester with the Dissertation Committee and have committee members complete and submit progress evaluation forms.
- Present a full-length public seminar in either the Developmental and Regenerative Sciences Seminar Series or the South Texas Center
for Emerging Infectious Diseases Seminar Series.

- Defend the doctoral dissertation to the satisfaction of the Dissertation Committee.

**Degree Completion Checklist for Students**

- Maintain active student status by registering for courses every fall and spring semester and summer session.
- Complete, have approved by the student's advisor and the GAR, and submit to the program administrator, the Annual Report showing adherence to the *Annual Milestones* detailed above no later than May 30th of each year.
- Complete all required coursework as detailed above.
- Schedule and successfully complete required written and oral qualifying exams as detailed above.
- Form your dissertation committee in consultation with your advisor and the GAR.
- Have your committee approved by the DRS DSC and the Graduate School.
- Prepare and successfully defend your dissertation proposal as part of the oral qualifying exam requirement.
- Apply for Advancement to Candidacy upon completion of the required core course work and completion of the written and oral qualifying exams with passing grades.
- Enroll in required dissertation hours and complete your dissertation.
- Successfully defend your dissertation to the satisfaction of the Dissertation Committee.
- Submit required documentation to the Graduate School for completion and graduation.

I have read this form and have had the opportunity to discuss the information contained in it with my advisor. I understand the academic milestones that I am expected to reach in order to successfully complete the UTSA Developmental and Regenerative Sciences Doctoral program, as well as the expected timeline for completing these milestones. I also understand that failure to meet these milestones according to the schedule shown may result in loss of stipend funding, placement on academic probation, or dismissal from the program.

Student’s Signature ___________________ Date __________

Advisor’s Signature ___________________ Date __________

DSC Chair’s Signature __________________ Date __________
---FORM 2a – INTERIM PROGRAM OF STUDY Catalog: 2017-19---

THE UNIVERSITY OF TEXAS AT SAN ANTONIO

Interim Program of Study for the Doctor of Philosophy

Student Name:                      Student ID:
Program of Study for Doctor of Philosophy
Catalog: 2017 - 2019
Major: Developmental & Regenerative Sciences
Concentration:

The following courses are required for the degree indicated below:

Core Courses (18 credit hours required)

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<thead>
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<th>Discipline and Number</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Semester Taken</th>
<th>Grade</th>
</tr>
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<tbody>
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<td>BIO 7115</td>
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<td>BIO 7143</td>
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Total Credits: 18

Colloquia (10 credit hours minimum- a minimum of 1 credit hour each semester throughout tenure in the program):

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Total Credits: 10

Doctoral Research and Dissertation (48 credit hours required)

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Total Research Credits

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Total Dissertation Credits

Total Credits: 48

Electives (9 credit hours required)

These can be selected from any 5000-7000 level courses offered in Biology or from any 5000-7000 level courses offered in other departments with the approval of the Cell and Molecular Doctoral Studies Committee.

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<th>Discipline and Number</th>
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Total Credits: 9

TOTAL DEGREE CREDITS: 85

Revision date: 9/7/22
Upon completion of the above requirements, in addition to meeting the University-wide requirements for all Doctoral degrees, the above named student has satisfied all requirements for Doctor of Philosophy.

Supervising Professor's Signature: ___________________________ Date: ____________

Advisor of Record's Signature: ___________________________ Date: ____________

______________________________ Date: ____________
Doctoral Program Committee Chairman

______________________________ Date: ____________
Dean of College of Science

______________________________ Date: ____________
Dean of Graduate School

NOTES:
Dissertation Committee Chair: ______________ Member: ______________
Member: ______________ Member: ______________
Member: ______________ Outside Member: ______________

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Applied for degree _________ Time Limit (Yrs) _________ Hours of A _________ x 4
Advanced to Comprehensive Exam _________ B x 3
Consolidated _________ Dissertations Filed _________ C _________ x 2
Advisors Cleared _________ Total: GPA (3.0 min)
---FORM 2b – INTERIM PROGRAM OF STUDY Catalog: 2019-21---

THE UNIVERSITY OF TEXAS AT SAN ANTONIO

Interim Program of Study for the Doctor of Philosophy

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Total Credits: 18

Colloquia (10 credit hours minimum; a minimum of 1 credit hour each semester throughout tenure in the program):

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Total Credits: 10

Doctoral Research and Dissertation (42 credit hours required)

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Total Research Credits: 10

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Total Dissertation Credits: 10

Electives (9 credit hours required)

These can be selected from any 5000-7000 level courses offered in Biology or from any 5000-7000 level courses offered in other departments with the approval of the Cell and Molecular Doctoral Studies Committee.

<table>
<thead>
<tr>
<th>Discipline and Number</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Grade</th>
<th>Use Towards Degree</th>
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Total Credits: 9

*Minimum of 95 hours of courses with 11 or above.
**Indicates course used towards MS degree (minimum of 36 hours, comparable to core and elective courses).

TOTAL DEGREE CREDITS: 79

Revision date: 9/14/22
Upon completion of the above requirements, in addition to meeting the University-wide requirements for all Doctoral degrees, the above named student has satisfied all requirements for Doctor of ____________.

Supervising Professor’s Signature: ___________________________ Date: ________________

Advisor of Record’s Signature: ___________________________ Date: ________________

Signature: ___________________________ Date: ________________

Doctoral Program Committee Chairman:
Signature: ___________________________ Date: ________________

Dean of College of Science:
Signature: ___________________________ Date: ________________

Dean of Graduate School:
Signature: ___________________________ Date: ________________

NOTES:
Dissertation Committee Chair: ___________________________ Member: ___________________________
Member: ___________________________ Member: ___________________________
Member: ___________________________ Outside Member: ___________________________

THE ORIGINAL COPY OF THIS FORM MUST BE FILED WITH THE REGISTRAR

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---FORM 2c – INTERIM PROGRAM OF STUDY Catalog: 2021-23---

THE UNIVERSITY OF TEXAS AT SAN ANTONIO

Interim Program of Study for the Doctor of Philosophy

Student Name:  
Student ID:

Program of Study for Doctor of Philosophy  
MyUTSA ID:

Catalog: 2021 - 2023  
Major: Developmental & Regenerative Sciences  
Concentration:

The following courses are required for the degree indicated below:

Core Courses (19 credit hours required)

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Colloquia (10 credit hours minimum—a minimum of 1 credit hour each semester throughout tenure in the program):

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Doctoral Research and Dissertation (41 credit hours required)

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</table>

Electives (9 credit hours required)

These can be selected from any 5000-7000 level courses offered in Biology or from any 5000-7000 level courses offered in other departments with the approval of the Cell and Molecular Doctoral Studies Committee.

<table>
<thead>
<tr>
<th>Discipline and Number</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Semester Taken</th>
<th>Grade</th>
<th>Use Towards Degree</th>
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<td>Total Credits:</td>
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<td>9</td>
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</tbody>
</table>

*Minimum of 70 hours of courses with B or above.

**Indicates course used towards 3/5 degree (maximum of 30 hours, comparable to core and elective courses).

TOTAL DEGREE CREDITS: 79

Revision date: 5/14/22

34
Upon completion of the above requirements, in addition to meeting the University-wide requirements for all Doctoral degrees, the above named student has satisfied all requirements for Doctor of _______ Philosophy _______.

Supervising Professor’s Signature ___________________________ Date ____________

Advisor of Record’s Signature ___________________________ Date ____________

Signature ___________________________ Date ____________

Doctoral Program Committee Chairman__________________________ Date ____________

Signature ___________________________ Date ____________

Dean of College of Science ___________________________ Date ____________

Signature ___________________________ Date ____________

Dean of Graduate School ___________________________ Date ____________

NOTES:

Dissertation Committee Chair: ___________________________ Member: ___________________________

Member: ___________________________ Member: ___________________________

Member: ___________________________ Member: ___________________________

THE ORIGINAL COPY OF THIS FORM MUST BE FILED WITH THE REGISTRAR.

_________________________________ DO NOT WRITE BELOW THIS LINE __________________________________

Applied for degree ___________________________ Time Limit (Eve) ___________________________ House of A ________ x ______

Advanced to Comprehensive Exam ___________________________ B x ______

Candidacy ___________________________ Dissertation Title ___________________________ C x ______

Total: GPA (3.0 min)
---FORM 3 – LAB ROTATION REPORT---

LAB ROTATION REPORT

(To be completed and submitted by first-year DRS Doctoral Students immediately following each laboratory rotation)

- List the names of the student and supervising professor and dates of the rotation.
  - Student: _________________________________
  - Supervising Professor: _______________________  
  - Dates of rotation: ____________________________

Part A: To be completed by the student:

- List the objectives of the rotation project.

  Provide a brief summary of the experimental procedures, results and conclusions.

<table>
<thead>
<tr>
<th>Signatures:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student: _________________________________</td>
</tr>
<tr>
<td>Rotation Supervisor: __________________________</td>
</tr>
<tr>
<td>DRS-DSC Chairman: ____________________________</td>
</tr>
</tbody>
</table>

Form # 3 - Lab Rotation Report - 1st year
Part B: To be completed by each rotation supervisor:
Provide a brief evaluation of the student's performance during the rotation and list any areas that need improvement. This evaluation is to be shared with the student.
---FORM 4 – APPROVAL OF DOCTORAL SUPERVISOR---

Memorandum

Date: ________________________________

To: DRS Doctoral Studies Committee

From: ____________________________________________

Student

Proposed Supervisor

RE: Request to Approve Doctoral Supervisor

I wish to inform the DRS - Doctoral Studies Committee that I have chosen

Dr. ________________________________

to be my supervising Professor with his/her consent.

PI Funding Source: ____________________________________________

Signature ________________________________

Ph.D. Student

Signature ________________________________

Supervising Professor

Approved by:

Signature ________________________________

DRS-DSC Chair/GAR

Signature ________________________________

Department of Neuroscience, Developmental and Regenerative Biology Chair

Signature ____________________________________________

Colleges of Sciences Associate Dean for Graduate Studies

Form # 4 - Approval of Doctoral Supervisor
DRS Graduate Student Annual Progress Report

**FIRST-Year Students**

9/1/___ - 5/30/___

(Due May 30th)

**Part I: To be completed by Ph.D. student:**

Name ____________________________

Courses completed this year:

Meetings attended this year:

Abstracts published this year:

Manuscripts published this year:

Append copies of the completed Rotation Reports for each rotation.

Form # 5 - 1st Year Annual Progress Report
---FORM 6 – APPROVAL OF ORAL QUALIFYING EXAM COMMITTEE---

The University of Texas at San Antonio™
College of Sciences | Department of Neuroscience, Developmental and Regenerative Biology

Memorandum

Date: ____________________________

To: Select One

Doctoral Studies Committee

Supervising Professor

From: ____________________________

Ph.D. Student

RE: Proposed members of Qualifying Committee

Member

Member

Member

Member

☐ Approved

☐ Denied

Approved by: ____________________________

DSC Chair

One UTSA Circle | San Antonio, Texas 78249 | 210.458.4511 | Fax: 210.458.5658

Form #6 - Approval of Qualifying Exam Committee
APPLICATION FOR GRADUATE FACULTY SPECIAL MEMBERSHIP

*THIS APPLICATION MUST BE FILLED OUT IN ITS ENTIRETY—PARTIAL APPLICATIONS WILL BE RETURNED TO DEPARTMENTS

I. APPLICANT

__________________________________________________________
Full Name

__________________________________________________________
Science

__________________________________________________________
Requesting College

Status:  □ Initial Appointment as a Special Member to the Graduate Faculty
□ Reappointment as a Special Member to the Graduate Faculty  Date of initial appointment:

Teaching:  □ Not Applicable
□ Application to teach at the Master’s level
□ Application to teach at the Doctoral level and Master’s level

Service:  □ Not Applicable
□ Application to serve on Master’s committee(s)
□ Application to serve on Doctoral and Master’s committee(s)

Areas of Expertise:

__________________________________________________________

II. JUSTIFICATION

Explanation of the department need for this Special Membership in the UTSA Graduate Faculty:

__________________________________________________________

__________________________________________________________

III. CURRICULUM VITA

Please attach a copy of a current Curriculum Vita.

Current non-UTSA Position/Title (if applicable)

Current non-UTSA Affiliation/Employer (if applicable)

(continued)
APPLICATION FOR GRADUATE FACULTY SPECIAL MEMBERSHIP

a) Highest Degree Earned:______________________________________

b) When and Where Obtained:____________________________________

c) Discipline or Area of Specialization:______________________________

d) Does the applicant hold a terminal degree in the field of this application? □ Yes □ No Explanation of the applicant’s qualification for this special membership if the applicant does not currently possess a terminal degree in the field of this application:

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

e) Is there a potential conflict of interest regarding the applicant (e.g., a UTSA Ph.D. serving on a former classmate’s committee or a postdoc paid with grant money who serves on a committee with another member who controls his or her funding and employment)? □ Yes □ No

Explanation of how the department will minimize or avoid the potential conflict of interest:

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

IV. SIGNATURES & RECOMMENDATIONS

Number of Department Graduate Program Committee members

Vote (for/against)

Date of Vote

APPROVALS

Graduate Program Chair, Signature ___________________________ Print Name ___________________________ Date ___________________________ □ Approve □ Disapprove

Department Chair, Signature ___________________________ Print Name ___________________________ Date ___________________________ □ Approve □ Disapprove

Associate Dean, Signature ___________________________ Print Name ___________________________ Date ___________________________ □ Approve □ Disapprove
# FORM 8 – COMPLETION OF QUALIFYING EXAM

---

**The Graduate School**
The University of Texas at San Antonio

---

## COMPLETION OF QUALIFYING EXAM

Completion of the Qualifying Exam for the Doctor of

---

## STUDENT INFORMATION

<table>
<thead>
<tr>
<th>Name</th>
<th>Degree Program</th>
<th>myUTSA ID</th>
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## UTSA ACADEMIC RECORD:

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<th>Semester of entry into program (semester/year):</th>
<th>Total number of semester hours completed:</th>
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Cumulative GPA:  

All required courses completed:  

Passed Qualifying Exam:  

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<th>Date</th>
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## SIGNATURES OF QUALIFYING EXAM COMMITTEE MEMBERS

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<tr>
<th>Exam Committee Chair</th>
<th>Signature</th>
<th>Print Name</th>
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## SUPERVISING PROFESSOR

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<tr>
<th>Supervising Professor</th>
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## DEPARTMENT

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<th>Signature</th>
<th>Print Name</th>
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<tr>
<th>Department Chair</th>
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## COLLEGE

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<tr>
<th>Associate Dean of the College</th>
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## THE GRADUATE SCHOOL

<table>
<thead>
<tr>
<th>Vice Provost and Dean of The Graduate School</th>
<th>Signature</th>
<th>Date</th>
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</table>
---FORM 9 – APPOINTMENT OF DOCTORAL DISSERTATION COMMITTEE---

APPOINTMENT OF DOCTORAL DISSERTATION COMMITTEE

Please Choose One: □ New appointment of committee □ Change of committee member(s) STUDENT INFORMATION

STUDENT INFORMATION

Name
Department
College
Date

my UTSA ID

PROPOSED DISSERTATION COMMITTEE

Chair, Signature
Print Name
Department

Graduate Faculty
Yes
No

If Applicable Membership Approved
Yes
No

Member, Signature
Print Name
Department

Member, Signature
Print Name
Department

Mombor, Signature
Print Name
Department

Outside Member, Signature
Print Name
Department

Supervising Professor, Signature
Print Name
Department

Graduate Faculty
Yes
No

If Applicable Membership Approved
Yes
No

DOCTORAL PROGRAM COMMITTEE RECOMMENDATIONS

We recommend that the Dissertation Committee be approved □ We do not recommend that the Dissertation Committee be approved

Department Ph.D. Advisor, Signature
Print Name
Date

Chair, Doctoral Program Committee, Signature
Print Name
Date

Department Chair, Signature
Print Name
Date

Associate Dean of the College, Signature
Print Name
Date

THE GRADUATE SCHOOL

Based on the College’s recommendation, I hereby □ Approve □ Deny the request.

Vice Provost and Dean of The Graduate School, Signature
Date
APPLICATION FOR CANDIDACY FOR THE DOCTORAL DEGREE

STUDENT INFORMATION

Name
Anticipated Graduation Date
Degree Sought
Program of Study
Title of Dissertation (Subject to Change)
Signature
Date
☐ Level of English proficiency is satisfactory
☐ Scholarship to date is satisfactory
☐ Program of Study is satisfactory
☐ Qualifying exam administered
Supervising Professor for Dissertation, Signature
Print Name
Date
Dissertation Committee Member, Signature
Print Name
Date
Dissertation Committee Member, Signature
Print Name
Date
Dissertation Committee Member, Signature
Print Name
Date
Dissertation Committee Member, Signature
Print Name
Date
Outside Examiner, Signature
Print Name
Date
Supervising Professor, Signature
Print Name
Date

DOCTORAL PROGRAM COMMITTEE RECOMMENDATIONS

Based upon this student's performance to date and the attached Program of Study:
☐ We recommend that the student be advanced to candidacy
☐ We do not recommend advancement to candidacy at this time
Chair, Doctoral Program Committee, Signature
Print Name
Date
Department Chair, Signature
Print Name
Date
Associate Dean of the College, Signature
Print Name
Date

THE GRADUATE SCHOOL

Based on the College's recommendation, I hereby
☐ Approve ☐ Deny Candidacy.
Vice Provost and Dean of The Graduate School, Signature
Date
---FORM 11 – DISSERTATION PROPOSAL APPROVAL---

**DISSEYATION PROPOSAL APPROVAL FORM**

**STUDENT INFORMATION**

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<thead>
<tr>
<th>Name</th>
<th>myUTSA ID</th>
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**DISSEYATION COMMITTEE MEMBERS**

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<tr>
<th>Chair, Signature</th>
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<th>Department</th>
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<th>Outside Member, Signature</th>
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**DOCTORAL PROGRAM COMMITTEE ACTION**

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<th>Doctoral Program Committee Chair, Signature</th>
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<th>Department Chair, Signature</th>
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<th>Associate Dean of the College, Signature</th>
<th>Print Name</th>
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**THE GRADUATE SCHOOL**

Based on the College’s recommendation, I hereby □ Approve □ Disapprove Dissertation Proposal.

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<th>Vice Provost and Dean of The Graduate School, Signature</th>
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</table>

Date

**Attachments:**

1) Dissertation Proposal
---FORM 12 – SECOND-FIFTH YEAR ANNUAL REPORT---

Annual Progress Report
Second-Fifth Year Students
9/1/___ - 5/30/___
(Due May 30th)

Part I: To be completed by Ph.D. student:

Name: ____________________________

Credit hours of Dissertation Research (7211-7216) completed this year: ________
Credit hours of Doctoral Dissertation (7311-7316) completed this year: ________

Other courses completed this year:

Courses taught this year:

Meetings attended this year:

Abstracts published this year:

Manuscripts published this year:

Form #11 - 2nd-5th Year Annual Progress Report
Part II

A: To be completed by 2nd-5th year students:

Attach a brief review of research progress over the past year (maximum two pages)

B: To be completed by dissertation supervisor:

Provide a brief evaluation of the student’s performance over the past year and list any areas that need improvement. This evaluation is to be shared with the student.

______________________________  ________________________________  ________________________________
Student                          Dissertation Supervisor            DRS-DSC Chairman
---FORM 13a – THIRD-YEAR DISSERTATION COMMITTEE REPORT---

Developmental and Regenerative Sciences Ph.D. Program
Evaluation by the Committee Members: Third Year Student

Student name:

Month/Year Started Program:

Date of Meeting:

Has written qualifying exam requirement been fulfilled?

Has oral qualifying exam requirement been fulfilled?

The student should complete the information above and distribute forms to faculty at his/her scheduled committee meeting.

________________________

Committee Member Name:

Overall Evaluation of research progress (Please circle one):

- U [ ] Unsatisfactory
- P [ ] Progress demonstrated, but not up to expectation for a student at this point in the program
- S [ ] Satisfactory for this point in the program
- E [ ] Excellent

Committee member: Please comment on issues that particularly need improvement...

Was the presentation thorough and understandable?

Has the student developed an appropriate command of the literature?

Have at least some experiments been initiated and/or finished?

Do individual experiments appear to be well planned with appropriate controls?

Does the student understand the limits of his/her experiments?

Is completion of the dissertation project feasible in the remaining period of time?

Are the student’s responses to the questions clear and to the point?

Is the student applying personal initiative to the project?

Additional comments:

________________________

After each committee member has completed the evaluation, the student should collect the evaluations, review them with his/her supervising professor and then make two copies. One copy should be kept by the student and one copy should be given to the graduate secretary for inclusion in the student’s file.

C6a Form

Committee Member Signature ________________________________
---FORM 13B – FOURTH-YEAR DISSERTATION COMMITTEE REPORT---

Developmental and Regenerative Sciences Ph.D. Program
Evaluation by the Committee Members - Fourth Year Student

Student Name: __________________________

Month/Year Started Program: __________________________

Date of Meeting: __________________________

Have both written & oral qualifying exam requirements been fulfilled? ______

Written progress:
- Presented a paper or poster at national meeting? ______
- Contributed to writing a paper or review? ______
- Authored his/her own paper? ______

The student should complete the information above and distribute forms to faculty at his/her scheduled committee meeting.

Committee Member Name: __________________________

Overall Evaluation of research progress (Please circle one):

☐ Unsatisfactory
☐ Progress demonstrated, but not up to expectation for a student at this point in the program.
☐ Satisfactory for this point in the program
☐ Excellent

Committee member: Please comment on issues that particularly need improvement...

Was the presentation thorough and understandable?

Is the work sufficiently thorough, timely, and valid to form the basis for publications?

Has the student begun to develop a plan for completing the dissertation within 5 years?

Has the student thoroughly considered the meaning of his/her results?

Is the student's depth of knowledge and ability to deal with problems characteristic of an expert in his/her chosen field?

Additional comments:

After each committee member has completed the evaluation, the student should collect the evaluations, review them with his/her supervising professor and then make two copies. One copy should be kept by the student and one copy should be given to the graduate secretary for inclusion in the student's file.

______________________________
Committee Member Signature

Form C8b

50
---FORM 13c – FIFTH-YEAR DISSERTATION COMMITTEE REPORT---

Developmental and Regenerative Sciences Ph.D. Program
Evaluation by the Committee Members - Fifth (or beyond) Year Student

Student Name:
Month/Year Started Program:
Date of Meeting:
Have both written & oral qualifying exam requirements been fulfilled?  
 Written progress: Presented a paper or poster at national meeting?

Contributed to writing a paper or review?

Authored his/her own paper?

Target date for graduation:

The student should complete the information above and distribute forms to faculty at his/her scheduled committee meeting.

Committee Member Name:  

Overall Evaluation of research progress (Please circle one):

○ Unsatisfactory
○ Progress demonstrated, but not up to expectation for a student at this point in the program.
○ Satisfactory for this point in the program
○ Excellent

Committee member: Please comment on issues that particularly need improvement...

1) Was the presentation thorough and understandable?  

2) Is the work sufficiently thorough, timely, and valid to form the basis for publication?  

3) Has the student formulated a plan for completing the dissertation within the current year?  

4) Has the student achieved expertise in depth of knowledge and ability to deal with problems characteristic of his/her chosen field?  

5) Is the student likely to graduate by the target date listed above?  

6) Additional comments:

After each committee member has completed the evaluation, the student should collect the evaluations, review them with his/her supervising professor and then make two copies. One copy should be kept by the student and one copy should be given to the graduate secretary for inclusion in the student’s file.

Committee Member Signature
The following courses are required for the degree indicated below:

### Core Courses (18 credit hours required)

<table>
<thead>
<tr>
<th>Discipline and Number</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Semester Taken</th>
<th>Grade</th>
<th>Use Towards Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 5123</td>
<td>Principles of Molecular Biology</td>
<td>3</td>
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<td>BIO 5132</td>
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<tr>
<td>BIO 5213</td>
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<tr>
<td>BIO 7112</td>
<td>Supervised Teaching in Biology</td>
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<tr>
<td>BIO 7143</td>
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Total Credits: 18

### Colloquia (10 credit hours minimum - a minimum of 1 credit hour each semester throughout tenure in the program):

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<tbody>
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Total Credits: 10

### Doctoral Research and Dissertation (48 credit hours required)

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Total Research Credits

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Total Dissertation Credits: 48

### Electives (9 credit hours required)

There can be selected from any 3000-7000 level courses offered in biology or from any 5000-7000 level courses offered in other departments with the approval of the Cell and Molecular Doctoral Studies Committee.

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<th>Credit Hours</th>
<th>Semester Taken</th>
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Total Credits: 9

**TOTAL DEGREE CREDITS: 85**

*Minimum of 45 hours of courses with hour above.*

**Indicates course used towards MS degree (minimum of 36 hours, comparable to core and elective courses).**

Revision date: 9/16/22
Upon completion of the above requirements, in addition to meeting the University-wide requirements for all Doctoral degrees, the above named student has satisfied all requirements for Doctor of Philosophy.

Supervising Professor's Signature: ____________________________ Date: ____________

Advisor of Record's Signature: ____________________________ Date: ____________

Doctoral Program Committee Chairman:

Signature: ____________________________ Date: ____________

Dean of College of Science:

Signature: ____________________________ Date: ____________

Dean of Graduate School:

Signature: ____________________________ Date: ____________

NOTES:

Dissertation Committee: Chair: ____________________________ Member: ____________________________

Member: ____________________________ Member: ____________________________

Member: ____________________________ Outside Member: ____________________________

THE ORIGINAL COPY OF THIS FORM MUST BE FILED WITH THE REGISTRAR

Applied for degree: ____________________________________________

Time Limit (by) ____________

Hours of A ____________ x 4

Advanced to: Candidate: ____________________________________________

Comprehensive Exam ____________

Grade: B ____________ x 5

Admission Cleared: Dissertation Filed: ____________

Grade: C ____________ x 2

Total: GPA (3.0 min) ____________
---FORM 14b – FINAL PROGRAM OF STUDY Catalog: 2019-21---

THE UNIVERSITY OF TEXAS AT SAN ANTONIO

Final Program of Study for the Doctor of Philosophy

Student Name:  
Program of Study for Doctor of Philosophy: Major: Developmental & Regenerative Sciences
Catalog: 2019-2021  
Concentration:

The following courses are required for the degree indicated below:

### Core Courses (18 credit hours required)

<table>
<thead>
<tr>
<th>Discipline and Number</th>
<th>Course Title</th>
<th>Credit Hours</th>
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Total Credits: **18**

### Colloquia (10 credit hours minimum – a minimum of 1 credit hour each semester throughout tenure in the program)

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Total Credits: **10**

### Doctoral Research and Dissertation (42 credit hours required)

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Total Research Credits: **42**

<table>
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<th>Discipline and Number</th>
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Total Dissertation Credits: **42**

Total Credits: **79**

### Electives (9 credit hours required)

<table>
<thead>
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<th>Discipline and Number</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Semester Taken</th>
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</table>

Total Credits: **9**

*Minimum of 15 hours of courses with Bio above.

**Indicates courses used towards MS degree (maximum of 36 hours, comparable to core and elective courses).**
Upon completion of the above requirements, in addition to meeting the University-wide requirements for all Doctoral degrees, the above named student has satisfied all requirements for Doctor of Philosophy.

Supervising Professor’s Signature ____________________________ Date ____________

Advisor of Record’s Signature ____________________________ Date ____________

Signature ____________________________ Date ____________

Doctoral Program Committee Chairman ____________________________ Date ____________

Signature ____________________________ Date ____________

Dean of College of Science ____________________________ Date ____________

Signature ____________________________ Date ____________

Dean of Graduate School ____________________________ Date ____________

NOTES:
Dissertation Committee: Chair: _______ Member: _______
Member: _______ Member: _______
Member: _______ Member: _______

THE ORIGINAL COPY OF THIS FORM MUST BE FILED WITH THE REGISTRAR

Applied for degree _______ Time Limit (6 yr) _______ Hours of A _______ x 4

Advanced to _______ Comprehensive Exam _______ B _______ x 3

Candidacy _______ Dissertation Filed _______ C _______ x 2

Total _______ GPA (3.0 min.) _______
---FORM 14c – FINAL PROGRAM OF STUDY Catalog: 2021-23---

THE UNIVERSITY OF TEXAS AT SAN ANTONIO

Final Program of Study for the Doctor of Philosophy

Student Name:                     Student ID:

Program of Study for Doctor of Philosophy: Major: Developmental & Regenerative Sciences

Catalog: 2021 - 2023 Concentration:

The following courses are required for the degree indicated below:

Core Courses (19 credit hours required)

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<th>Discipline and Number</th>
<th>Course Title</th>
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<th>Semester Taken</th>
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Colloquia (10 credit hours minimum - a minimum of 1 credit hour each semester throughout tenure in the program):

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Doctoral Research and Dissertation (41 credit hours required)

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Electives (9 credit hours required)

These can be selected from any 5000-7000 level courses offered in Biology or from any 5000-7000 level courses offered in other departments with the approval of the Cell and Molecular Doctoral Study Committee.

<table>
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*Minimum of 70 hours of courses with 11 or above
**Indicates course used towards MS degree (minimum of 10 hours, comparable to core and elective courses)

TOTAL DEGREE CREDITS: 79

Revision date: 9/14/22

56
Upon completion of the above requirements, in addition to meeting the University-wide requirements for all Doctoral degrees, the above-named student has satisfied all requirements for Doctor of Philosophy.

<table>
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<tr>
<td>Doctoral Program Committee Chairman</td>
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<td>Date</td>
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<tr>
<td>Dean of College of Science</td>
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<tr>
<td>Dean of Graduate School</td>
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NOTES:
Dissertation Committee: Chair: _______ Member: _______
Member: _______________ Member: ____________________
Member: ___________ Outside Member: ___________

THE ORIGINAL COPY OF THIS FORM MUST BE FILED WITH THE REGISTRAR

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<th>Hours of A</th>
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CERTIFICATION OF COMPLETION OF DISSERTATION REQUIREMENTS FOR A DOCTORAL DEGREE

To Registrar: This is to certify that the student named below has completed all requirements for the dissertation associated with the degree indicated, and that the dissertation has been filed with this office.

STUDENT INFORMATION

Name ____________________________ myUTSA ID ____________________________

Dissertation Title (as it is to be listed on the student’s official records)

Semester hours of credit to be awarded for dissertation: ____________________________

Grade to be awarded for dissertation credit: ____________________________

Date dissertation approved by committee: ____________________________

Degree to which dissertation applies (Ph.D., Ed.D., area and concentration): ____________________________

DISSERTATION COMMITTEE MEMBERS

Chair, Signature ____________________________ Print Name ____________________________ Department ____________________________

Member, Signature ____________________________ Print Name ____________________________ Department ____________________________

Member, Signature ____________________________ Print Name ____________________________ Department ____________________________

Member, Signature ____________________________ Print Name ____________________________ Department ____________________________

Outside Member, Signature ____________________________ Print Name ____________________________ Department ____________________________

DEPARTMENT

Department Chair, Signature ____________________________ Print Name ____________________________ Date ____________________________

COLLEGE

Associate Dean of the College, Signature ____________________________ Print Name ____________________________ Date ____________________________

THE GRADUATE SCHOOL

Based on the College’s recommendation, I hereby [ ] Approve [ ] Deny the request

Vice Provost and Dean of The Graduate School, Signature ____________________________ Date ____________________________

OFFICE OF THE REGISTRAR

[ ] Credit and grade entered on student’s record? _________ [ ] Dissertation title entered on student’s record? _________

[ ] Graduation check updated? _________ [ ] Student notified? _________ [ ] Notes ____________________________
XXVI. DRS FACULTY RESEARCH INTERESTS

CORE FACULTY

Alfonso Apicella, PhD, Associate Professor
alfonso.apicella@utsa.edu

Research in Dr. Apicella's lab is centered on the neural basis of perception and how discriminating between auditory signals of different affective values is critical for survival and ensures the success of social interactions. Dr. Apicella’s lab seeks to understand exactly how cortical microcircuits process sensory information to drive behavior. To assess how populations of neurons concur to encode information, generate perceptions, and execute behavioral decisions requires working at both the cellular and system levels. Toward this goal, by turning neurons "ON" and "OFF" using optogenetic and pharmacogenetic approaches, the lab can monitor and then manipulate specific subsets of neurons in awake-behaving mice. This approach will allow the lab to quantitatively determine how specific subsets of neurons contribute to sensory processing and behavior. By complementing in vivo work with synaptic connectivity and network dynamics analysis in vitro, they will achieve a more complete understanding of how neural circuits in our brain support sensation, action, and cognition.

Website: https://www.utsa.edu/sciences/labs/AlfonsoApicella/

Lacy Barton, PhD, Assistant Professor
lacy.barton@utsa.edu

Research in Dr. Barton's lab is centered on fertility and health of the next generation, which depend on proper development and protection of the germ line. The Barton Lab's research mission is to understand factors that support reproductive development, with a special focus on embryonic germ cells. The lab investigates pre-gonadal germ cell development and how it is coordinated by surrounding tissues using Drosophila, cell culture, and mouse model systems. To gain mechanistic insights, the Barton Lab uses a variety of experimental approaches including classic and cutting-edge genetic manipulations, whole animal fixed and live imaging, transcriptomics, as well as ex vivo migration and survival assays. The Barton Lab strives to conduct this research in an inclusive and welcoming environment that prioritizes career development.

Website: https://www.utsa.edu/sciences/neuroscience-developmental-regenerative-biology/faculty/LacyBarton.html

Eric Brey, PhD, Professor
eric.brey@utsa.edu

Research in Dr. Brey's lab is centered on the fields of tissue engineering, regenerative medicine and biomaterials. Specifically, we are investigating new biomaterial approaches for engineering vascularized tissues. We are also investigating novel imaging methods for analysis and monitoring of engineered tissues. Our research has received support from the National Science Foundation, the National Institutes of Health, the Department of Defense, the Veterans Administration and industry
collaborators. In addition to research, I have a significant interest in engineering education, specifically in the area of undergraduate research and its influence on education and career trajectories.

Website: https://ceid.utsa.edu/biomedical/team/eric-brey/

Anthony Burgos-Robles, PhD, Assistant Professor
anthony.burgos-robles@utsa.edu

Research in Dr. Burgos’s lab is centered on the development of mouse models to investigate the neural correlates of psychiatric diseases associated to fear, stress, and emotional trauma. Particular interest is given to identify novel neurophysiological mechanisms in limbic regions of the brain, including the hippocampus, amygdala, nucleus accumbens, and medial prefrontal cortex. Methodologies include in vivo neuronal recordings, viral-mediated transduction, optogenetic and chemogenetic approaches for neuronal manipulations, immunohisto-chemistry, and fluorescence imaging. Current main projects focus on the assessment of: 1) Dynamic processes for the differentiation of threat and safety in the environment; 2) Regulation of behavioral flexibility and avoidance during imminent threat; 3) Mechanisms promoting and controlling social phobia; 4) The impact of psychological stressors to promote mental disease states. New lines of research will also explore individual differences in stress impact and behavior.

Website: https://www.utsa.edu/sciences/neuroscience-developmental-regenerative-biology/faculty/AnthonyBurgosRobles.html

Astrid Cardona, PhD, Professor
astrid.cardona@utsa.edu

Research in Dr. Cardona’s lab is centered on understanding the mechanisms of tissue damage in Multiple Sclerosis and Diabetic retinopathy. 1) Clarifying the protective and detrimental roles of the innate immune system, 2) Determining the origin of tissues injury and factors that account for disease progression and 3) Testing neuroprotective therapies via modulation of innate immune cell function.

Website: https://www.utsa.edu/sciences/molecular-microbiology-immunology/faculty/AstridCardona.html

Melanie Carless, PhD, Associate Professor
melanie.carless@utsa.edu

Research in Dr. Carless’s lab is centered on identifying genetic and epigenetic factors associated with complex diseases, and in understanding how these might contribute to disease risk and be leveraged as potential novel therapies. She is particularly interested in how epigenetic mechanisms such as DNA methylation, DNA hydroxymethylation, and microRNAs contribute to gene regulation, and consequently risk for metabolic disorders (e.g., diabetes and obesity) and neurological and psychiatric diseases (e.g., Alzheimer’s disease, schizophrenia, bipolar disorder). To accomplish this, her laboratory employs a
range of approaches, including cohort-based studies, post-mortem tissue analysis, animal models and cell-based systems, as well as cutting-edge technologies, including stem cell and organoid applications, next-generation sequencing and epigenetic editing using the CRISPR/dCas9 system.

Website: [https://www.utsa.edu/sciences/neuroscience-developmental-regenerative-biology/faculty/MelanieCarless.html](https://www.utsa.edu/sciences/neuroscience-developmental-regenerative-biology/faculty/MelanieCarless.html)

**Thomas Forsthuber, MD, PhD, Professor**  
thomas.forsthuber@utsa.edu

Research in Dr. Forsthuber’s lab is centered on the manner in which the erroneous activation of the immune system can lead to autoimmune diseases such as multiple sclerosis (MS). Dr. Forsthuber’s lab pursues several lines of investigation to understand how the immune system, in particular T cells, contribute to autoimmune diseases and how to modulate T cell immunity for therapeutic purposes in humans. Specifically, he studies immune mechanisms in the central nervous system in experimental autoimmune encephalomyelitis (EAE), the animal model for MS. Moreover, Dr. Forsthuber studies human autoimmune heart disease in a model called experimental autoimmune myocarditis. His research is aimed toward direct applicability to human diseases, for example by developing novel drugs for autoimmune diseases and biomarkers to monitor the efficacy of treatments for autoimmune diseases.

Website: [https://www.utsa.edu/sciences/molecular-microbiology-immunology/faculty/ThomasForsthuber.html](https://www.utsa.edu/sciences/molecular-microbiology-immunology/faculty/ThomasForsthuber.html)

**Doug Frantz, PhD, Professor**  
doug.frantz@utsa.edu

Research in Dr. Frantz’s lab is centered on the application and development of new synthetic methodology in organic chemistry that can provide new avenues of chemical reactivity while keeping practicality as a viable and equally important goal. Many of the reactions we develop are mediated by late-transition metals catalysts that are fine-tuned through the use of real-time quantitative techniques allowing us to rapidly screen new reactions and parameters with unparalleled efficiency in academia. Furthermore, my lab is also involved with several medicinal chemistry programs aimed at developing new small molecule probes toward studying the mechanisms of stem cell differentiation. Students in my lab learn techniques in synthetic chemistry, medicinal chemistry and drug discovery and development.

Website: [https://www.utsa.edu/sciences/labs/DougFrantz/#_ga=2.68122641.1818450910.1663618919-1076499278.1663618905](https://www.utsa.edu/sciences/labs/DougFrantz/#_ga=2.68122641.1818450910.1663618919-1076499278.1663618905)
T. Chris Gamblin, PhD, Professor
truman.gamblin@utsa.edu

Research in Dr. Gamblin’s lab is centered on the mechanisms that lead to the aggregation of the microtubule-associated protein tau. Tau is a protein that is important in neuronal function, but can misfold and aggregate into pathological structures that accumulate in Alzheimer’s disease and related disorders. Our approach is to combine small biological molecules with variants of tau protein to induce the aggregation of a wide array of filamentous structures in vitro. Filament structures are characterized using biochemical techniques including cryoEM. We use these approaches to better understand the effects of modifications of tau on its aggregation; to identify potential therapeutics to slow, stop, or reverse tau aggregation; and to identify other biological factors that may influence tau aggregation in disease.

Website: https://www.utsa.edu/sciences/neuroscience-developmental-regenerative-biology/faculty/ChrisGamblin.html

Teja Guda, PhD, Associate Professor
teya.guda@utsa.edu

Research in Dr. Guda’s lab is centered on matrix mechanics to drive biomaterials translation for tissue engineering and regenerative medicine applications. Current interests are focused on developing regenerative strategies for bone and skeletal muscle tissue engineering. We are specifically interested in the 3D architectures of porous materials, the use of biophysical stimulation using bioreactors and the use of micro computed tomography as a modeling tool. Specific applications being developed in the lab include hydroxyapatite ceramics for bone, vascularization in hydrogels for bone and skeletal muscle, composite structures for laryngeal reconstruction, bioreactors developed for ligament and dental restorative research and organoid evaluation for salivary gland and pediatric cancer drug discovery.

Website: https://ceid.utsa.edu/biomedical/team/teja-guda-ph-d/

Brian Hermann, PhD, Professor
brian.hermann@utsa.edu

Research in Dr. Hermann’s laboratory is centered on mammalian male germline development and maintenance. The lab has a particular focus on the regulation of specification and fate of spermatogonial stem cells (SSCs), the stem cells responsible for sperm production in the mammalian testis which are essential for male fertility. Ongoing studies in the lab are focused on 1) how the pool of SSCs forms during testicular development; 2) understanding how SSC fate decisions are regulated (self-renewal vs. differentiation); 3) use of SSCs to treat male infertility, 4) development of novel male contraceptives, and 5) leveraging the male germline for transgenesis in nonhuman primates. The lab’s work has potential implications for basic stem cell biology, reproduction, as well as translational significance for treatment and prevention of male infertility.

Website: https://www.utsa.edu/sciences/labs/BrianHermann/
Jenny Hsieh, PhD. Professor
jenny.hsieh@utsa.edu

Research in Dr. Hsieh's laboratory is centered on understanding the mechanisms underlying neural development and adult neurogenesis. Working primarily in mouse models and in vitro systems such as patient-derived induced pluripotent stem cells, the Hsieh lab studies the function of genes involved in epilepsy disorders. We study mesial temporal lobe epilepsy, the most common intractable epilepsy in adults, the genetic epilepsies, a group of rare neurodevelop-mental disorders characterized by early onset seizures. We also collaborate with labs to study the role of genes that contribute to hyperexcitability in early- and late-onset degenerative diseases like Alzheimer's disease. The goal of the Hsieh lab is to find ways to target abnormal functions of genes in developmental and degenerative conditions.

Website: https://hsiehlab.org

ChiungYu Hung, PhD, Associate Professor
chiungyu.hung@utsa.edu

Research in Dr. Hung’s lab is centered on host-pathogen interactions, specifically host immunity to fungal infections with Coccidioides species. These fungi are known to live in the soil in the southwestern United States and parts of Mexico and Central and South America. An estimated 150,000 people in the United States become infected with Coccidioides annually. VF is typically transmitted by inhalation of airborne spores of Coccidioides spp. The most common clinical presentation of coccidioidomycosis is pulmonary disease while dissemination of infection to skin, bone, and central nerve system can occur. Patients who present with severe acute pneumonia, chronic pulmonary VF, and disseminated coccidioidomycosis require antifungal therapy, which is potentially life-long with currently available drugs. There is an urgent and unmet need to develop better chemotherapies and a vaccine against Coccidioides infection.

Website: https://www.utsa.edu/sciences/molecular-microbiology-immunology/faculty/ChiungYuHung.html

Hyoung-gon Lee, PhD, Associate Professor
hyoung-gon.lee@utsa.edu

Research in Dr. Lee’s lab is centered on the pathogenesis of Alzheimer’s disease and peripheral neuropathy. Specific interests include the 1) pathological role and molecular mechanism of cell cycle re-entry in Alzheimer’s disease and peripheral neuropathy, 2) molecular mechanism of dysregulation of neuronal insulin signaling and its pathological role in Alzheimer’s disease, 3) development of novel therapeutic approaches for Alzheimer’s disease and peripheral neuropathy. His lab uses various advanced molecular and biochemical experimental tools such as immunohistochemistry, immunoblot, qRT-PCR, RNAseq, and live cell imaging. Experimental systems include transgenic mouse models, somatic transgenesis using AAV vectors, cell culture, and post-mortem human tissues.
Annie Lin, PhD, Associate Professor
annie.lin@utsa.edu

Research in Dr. Lin’s lab is centered on cell fate regulation in human health and diseases with focus on the intersection of stem cells and cancer biology. The ongoing projects seek to understand what extent stem and progenitor cells become cancer-initiating cells. Thus, the lab’s work has potential implications for basic stem cell and cancer biology as well as translational significance for treatment and prevention of diseases.

Website: https://www.utsa.edu/sciences/integrative-biology/faculty/AnnieLin.html

Lindsey Macpherson, PhD, Assistant Professor
lindsey.macpherson@utsa.edu

Research in Dr. Macpherson’s lab is centered on investigating the connectivity and plasticity of peripheral sensory circuits, especially for taste and oral/facial somatosensation. The lab primarily uses mouse models to genetically manipulate, label, trace, and monitor the activity of taste receptor cells and peripheral sensory neurons in vivo. Specific techniques include in vivo calcium imaging, intravital 2-photon microscopy, GFP Reconstitution Across Synaptic Partners (GRASP), CRISPR knock-in/knock-out, immuno/in-situ fluorescence, RNA-seq, and behavioral analysis. Research questions include: 1) Coding: How is chemosensory/somatosensory information encoded by peripheral sensory neurons? 2) Connectivity: What are the synaptic partners of specific taste receptor cell types? 3) Dynamics: How do gustatory fibers and taste synapses change during taste cell turnover? 4) Plasticity: How do drugs, age, disease, or diet affect peripheral sensory neuron connectivity and function?

Website: https://www.macphersonlab.org

John McCarrey, PhD, Professor
john.mccarrey@utsa.edu

Research in Dr. McCarrey’s lab is centered on the development, differentiation, and epigenetic regulation of mammalian germ cells and stem cells, and on the role of the epigenome as a mediator of environmental effects. Experimental systems include mice, nonhuman primates and humans. Methodologies include bulk and single-cell transcriptomic and epigenomic profiling, cell sorting, cell culture, transgenesis, immunocytochemistry and immunohisto-chemistry. Specific interests include 1) regulation of gene expression and epigenetic programming in germ cells and stem cells, 2) specification of spermatogonial stem cell fate, 3) maintenance of enhanced genetic integrity in germline and pluripotent cells, and 4) the potential for adverse lifestyles (e.g. poor diet, lack of exercise) or environmental exposures (e.g. disruptive chemicals) to induce disease-causing epimutations in a male’s sperm that are transmitted to his offspring.
Stanton McHardy, PhD, Associate Professor  
stanton.mchardy@utsa.edu

Research in Dr. McHardy’s lab is centered on medicinal chemistry research in the design, synthesis and development of small molecule compounds across multiple therapeutic disease areas. Currently funded programs are focused on the development of novel small molecules for breast, ovarian, and brain cancers, metabolic diseases, Schistosomiasis, biofilm inhibition, and dengue virus. The lab also focuses on the development of new synthetic methodologies for the synthesis of drug-like compounds and natural products.

Website: https://www.utsa.edu/sciences/chemistry/faculty/StantonMcHardy.html

Christopher Navara, PhD, Professor of Research  
christopher.navara@utsa.edu

Research in Dr. Navara’s lab is centered on the cellular biology of pluripotent stem cells. The repeated clinical failures of therapies for Alzheimer’s and Parkinson’s disease indicate the need for additional preclinical models of these complex conditions. Parkinson’s disease is a progressive degenerative disease resulting in the loss of nerve cells in the brain. Samples from human patients are difficult to obtain and animal models may not faithfully mimic the disease. Using human pluripotent stem cells, Dr. Navara’s research group makes human nerve cells from Parkinson’s patients, tests their biology to better understand the disease, and tests new potential therapies that may slow or stop its progression.

Website: https://www.utsa.edu/bhc/core/stem-cell-core/

George Perry, PhD, Professor  
george.perry@utsa.edu

Research in Dr. Perry’s lab is centered on Alzheimer’s disease (AD) which is the sixth leading cause of death and affects one in every 10 individuals aged 65 or older in the United States. In AD, we demonstrated free radicals increase that can cripple and kill cells within the brain causing dementia. Dr. Perry’s studies show how cells in the brain respond to the presence of these free radicals. Looking at how the cells react is like looking through a window into the disease. Dr. Perry is currently working to determine the mechanism underlying the increased amount of free radicals and what leads to the cellular damage they cause. Understanding how the brain’s cells respond to free radicals is critical to interrupting the progress of the disease and lead to new treatments.

Website: https://www.utsa.edu/sciences/labs/GeorgePerry/
Christopher Rathbone, PhD, Assistant Professor  
*chris.rathbone@utsa.edu*

Research in Dr. Rathbone’s lab is centered on developments in tissue engineering and regenerative medicine that have the potential to dramatically improve outcomes for a wide variety of diseases and injuries. In particular, stem cell-based therapies have been successful in this realm, however, the development of a sufficient vascular supply limits their full potential. Broadly speaking, I am interested in improving the regeneration of tissue by utilizing tissue-engineering based strategies whereby vascular structures and stem cells are used in conjunction with scaffolds and growth factors. Previous experience working in government and industry research provided a valuable perspective on the need to make scientific advancements a clinical reality.

Website: [https://ceid.utsa.edu/biomedical/team/christopher-r-rathbone-ph-d/](https://ceid.utsa.edu/biomedical/team/christopher-r-rathbone-ph-d/)

Fidel Santamaria, PhD, Professor  
*fidel.santamaria@utsa.edu*

Research in Dr. Santamaria’s lab is centered on the hundreds of neuron types in the brain which each have unique shape and complexity. Specialization of shape suggests that neuronal geometry is critical to the function of each cell circuit. Dr. Santamaria combines theory, computation and experiments to study how structure affects integration of electrical and biochemical intracellular signals. His work spans studies from nanoscopic volumes within a single dendritic spines to entire neurons.

Website: [https://www.utsa.edu/santamarialab/](https://www.utsa.edu/santamarialab/)

Francesco Savelli, PhD, Assistant Professor  
*francesco.savelli@utsa.edu*

Research in Dr. Savelli’s lab is centered on how neurons of the hippocampal formation process information. One high-level function concerns the use of perceptual information of external landmarks (e.g., from the visual system) and the internal sense of motion (e.g., from the vestibular or motor systems) to dynamically create your sense of location relative to a mental map of the surrounding environment. Neurons of the hippocampal formation such as place cells, grid cells, and boundary cells appear to participate in this function. Experimental and computational work in the laboratory is motivated by several broad questions: 1) What role exactly these cells have in the computations that are necessary for creating the map and for updating your sense of location; 2) How subcortical regions participate in this process; and 3) How all this relates to other types of cognitive abstractions that the hippocampal formation creates beyond maps (e.g., of time, or of autobiographical memories).

Website: [https://www.utsa.edu/sciences/neuroscience-developmental-regenerative-biology/faculty/FrancescoSavelli.html](https://www.utsa.edu/sciences/neuroscience-developmental-regenerative-biology/faculty/FrancescoSavelli.html)
Janakiram Seshu, PhD, Professor
j.seshu@utsa.edu

Research in Dr. Seshu's lab is centered on Lyme Disease which is the most prevalent arthropod-borne infectious disease in the US. *Borrelia burgdorferi*, the causative agent of Lyme disease, and is transmitted to humans (and to other mammals) by the bite of infected *Ixodes scapularis* ticks. Our specific research interests include the following: 1) regulation of gene expression in *B. burgdorferi*, 2) host-pathogen interactions of *B. burgdorferi* leading to Lyme disease, 3) metabolic control of virulence potential of *B. burgdorferi* in mammals/ticks, and 4) effects of specific inhibitors of borrelial metabolism in ticks/mammals. Dr. Seshu's lab also studies Q fever which is caused by *Coxiella burnetii* - an intracellular pathogen. Our specific research interests include the following: 1) modification of *C. burnetii* antigens to enhance protective T cell response, generation of deletion mutants for study intracellular trafficking kinetics, and 3) effects of *C. burnetii* on biogenesis/functions of sub-cellular compartments.

Website: https://www.utsa.edu/stceid/labs/JanakiramSeshu/

Alexey Soshnev, PhD, Assistant Professor
alexey.soshnev@utsa.edu

Research in Dr. Soshnev's lab is centered on the manner in which information in eukaryotic DNA is interpreted, modified, and propagated as chromatin - a complex of nucleic acids and proteins. Our laboratory aims to understand how regulatory inputs are integrated to drive specific gene expressions programs during development, and how mutations in chromatin factors lead to human disease. Focusing on linker histones - proteins often mutated in several cancers and developmental disorders, we work to decipher the causative relationships between chromatin compaction state, gene activity, and many intermediate regulatory events in the nucleus.

Website: https://www.chromatin.bio

Matthew Wanat, PhD, Associate Professor
matthew.wanat@utsa.edu

Research in Dr. Wanat's lab is centered on studies of the pursuit of rewards and avoiding aversive outcomes. We are particularly interested in studying how stress and drugs of abuse influence motivation, learning, and decision-making processes. The lab employs a number experimental techniques, including fast-scan cyclic voltammetry, chemogenetics, fiber photometry, and optogenetics. Ongoing research projects are examining the behavioral consequences of astrocyte-neuron interactions in the midbrain, the long-term consequences of stress on reward-guided behavior, and the neural circuits involved with changing reward preference. Our ultimate goal is to identify and reverse neural adaptations underlying aberrant processes in models of psychiatric disorders.

Website: https://www.wanatlab.org
Yufeng Wang, PhD, Professor
yufeng.wang@utsa.edu

Research in Dr. Wang’s lab is centered on the comparative genomics, molecular evolution, and systems biology of gene families. The lab uses genomic and related data, coupled with other biochemical and microbiological information, to identify new therapeutic targets and to further study the underlying evolutionary mechanisms in diseases such as malaria. Their research has a particular emphasis on the functional divergence of duplicated genes, which are believed to provide the raw material for functional novelty. The lab is also interested in the association between sequence evolution and gene network regulation.

Website: https://www.utsa.edu/sciences/molecular-microbiology-immunology/faculty/YufengWang.html

ADJOINT FACULTY – US Army Institute of Surgical Research
Website: https://usaisr.health.mil/

Andrew Cap, MD, PhD, Adjoint Professor
andrew.p.cap.mil@health.mil

Research in Dr. Cap’s lab is centered on translating basic science in hematology, transfusion medicine and integrative physiology into clinical solutions for the care of traumatically injured patients. Lines of effort include blood product development and blood safety; the study of acquired coagulation disorders in trauma, sepsis and use of extracorporeal life support systems; and the study of mesenchymal stromal cells in immunomodulation and wound healing following trauma. The lab employs in silico, in vitro, and in vivo models and participate in multi-center clinical trials and other collaborative projects to make advances in these areas. The department is comprised of 35 investigators, technicians, and staff and is supported by a dedicated research blood bank, clinical instrumentation laboratory, and flow cytometry facility.

Tiffani Chance, PhD, Adjoint Assistant Professor
tiffani.c.chance.ctr@health.mil

Research in Dr. Chance's lab is centered on characterizing the pathological changes associated with and identifying therapeutic treatments for various forms of trauma, with rat models spanning radiation injury, polytrauma, hemorrhage, and shock. Methodologies include protein extraction, western blot, enzyme-linked immunosorbent assay, cell culture, thromboelastogram, rotational thromboelastometry, tissue necropsy, and immunohistochemistry. Specific interests include (1) the temporal effects on endotheliopathy biomarkers in relation to trauma type and severity, (2) the design of a treatment bundle to combat shock for acute and prolonged field care (3) characterizing and reversing thrombocytopenia due to radiation exposure (4) extracellular vesicle packaging and lyophilization as a shelf stable treatment.
Daniel N. Darlington, PhD, Adjoint Professor
daniel.n.darlington.civ@health.mil

Research in Dr. Darlington’s lab is centered on pathologies associated with trauma and hemorrhage including coagulopathy, acute lung and kidney injury and inflammatory responses. Our mission is to develop and test resuscitation fluid, drugs and cell based therapies as to attenuate or prevent the development of these pathologies. Methodologies include various animal models of trauma to test these therapies, liquid chromatography tandem mass spectroscopy for measuring changes in energy metabolism in blood cells and tissues, thromboelastometry for measuring all aspects of clot formation, platelet aggregation, multiplex ELISA, and enzymatic assays. Specific interests include changes in platelet aggregation and retraction, adenine energy metabolism, Krebs cycle, electron transport metabolome, inflammatory cytokines, endothelial barrier function, and everything involving pathologies associated with trauma and hemorrhage.

Michael Adam Meledeo, PhD, Adjoint Professor
michael.a.meledeo.civ@health.mil

Research in Dr. Meledeo’s lab is centered on optimizing transfusion medicine through a variety of insertion points. His team has developed numerous in vitro models to explore, define, and target mechanisms underlying the condition known as acute traumatic coagulopathy, a syndrome associated with significant increases in mortality after trauma and hemorrhage. The lab has also worked to develop and optimize alternative storage modalities and transfusion support methods to change blood banking dogma in ways that increase the supply of blood products and maximize the viability of those products to severely injured patients while reducing the logistical burden of delivering blood at the point of injury where it can make the most impact. Simultaneously, ongoing efforts in the lab are driving toward partially or wholly synthetic blood alternatives to bolster supply and bridge the gap between injury and definitive care when patients are most vulnerable.

Kristin Reddoch-Cardenas, PhD, Adjoint Associate Professor
kristin.m.cardenas2.civ@health.mil

Research in Dr. Reddoch-Cardenas’s lab is centered on the development and optimization of blood products for battlefield and civilian use. Platelets can be stored refrigerated (1°C-6°C) for up to 72 h (up to 14 days with a variance) for treatment of actively bleeding patients, while whole blood can be stored for up to 35 days. Prolonged storage of platelets causes deleterious structural, biochemical, and functional changes (i.e. ‘the platelet storage lesion’) that can lead to product wastage. Dr. Reddoch-Cardenas’s work investigates the effects of novel additives—such as targets of mitochondrial preservation, ROS scavengers, and inhibitors of platelet activation/apoptosis—on platelet hemostatic function in platelet and whole blood storage. Another project is focused on the development of an engineered dried whole blood product for battlefield use. The Reddoch-Cardenas lab works primarily with human blood samples and small animal (rat) models.
Alan J. Weaver, Jr., PhD, Adjoint Assistant Professor
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Research in Dr. Weaver's is centered on many aspects of trauma and the development of treatments for prolonged field care of the wounded warrior. Prior work has included the development of a burn wound infection model in order to understand host-pathogen interactions and test novel treatments, while also investigating alterations in the microbiome of burn wounds. More recently his efforts have focused on the host response under trauma, particularly as it relates to endotheliopathy and vascular leakage. Currently his team is working to identify key biomarkers of endotheliopathy within multiple trauma models (e.g., burns, hemorrhage, compartment syndrome) with the goal of developing an endotheliopathy specific animal model for use in future therapeutic testing. Dr. Weaver's work has expanded to include rodent, porcine, and canine models, taking part in multiple endeavors regarding trauma research. Despite recent efforts, he still maintains an active interest in host-pathogen interactions related to traumatic injury.

Lusha Xiang, MD, Adjoint Associate Professor
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Research in Dr. Xiang's lab is centered on the development of prehospital treatments that protect organ function (renal specifically) and extend survival following traumatic injury and hemorrhagic shock. His interests and expertise align around renal, cardiovascular, pulmonary, and exercise physiology, with focuses on hemorrhage and anti-shock therapies, acute kidney injury, and acute lung injury.

AFFILIATE FACULTY

Gary Gaufo, PhD, Associate Professor
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Research in Dr. Gaufo's laboratory is centered on understanding the onset of gene activation and the first cell fate decision in mammals. This remarkable period marks the independence of the early embryo from maternal factors to a reliance on its own genome. Coincident with this molecular event, the embryo transitions from a totipotent state – the capacity to generate the embryo proper and extraembryonic tissues, such as the placenta – to a more restricted pluripotent state generally restricted to the embryo proper. Using in vitro models – induced pluripotent and embryonic stem cells – experiments are focused on discovering the epigenetic mechanisms that control the transition between totipotent and pluripotent states. The overarching goal of the laboratory is to understand the evolution of the genomic ecosystem that ultimately contributed to this uniquely mammalian phenomenon.

Website: https://www.utsa.edu/sciences/neuroscience-developmental-regenerative-biology/faculty/GaryGaufo.html
Howard Grimes, PhD, Professor  
howard.grimes@cymanii.org

Dr. Grimes is the Associate Vice President and Associate Vice Provost for Institutional Initiatives. His portfolio includes projects related to achieving Carnegie R1 status and National Research University Fund (NRUF) eligibility; expansion of the Research Core Facilities Program and strengthening its infrastructure; facilitating the Transdisciplinary Research Council to foster multi- and inter-disciplinary research and academic activities; and assisting with strategic faculty recruitment.

Website: https://www.utsa.edu/today/2019/02/story/InstitutionalInitiatives-Grimes.html

David Jaffe, PhD., Professor  
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Research in Dr. Jaffe’s lab is centered on neurons which transmit and process information in the brain. Their function is determined to a large extent by how they convert a spectrum of spatial and temporal patterns of stimulation into electro-chemical responses. Dr. Jaffe’s lab uses a combination of computer modeling and experimentation to explore how neurons, and networks of neurons, filter and process information in normal and diseased states, such as epilepsy, Alzheimer’s disease, and pain processing and behavior.

Website: https://www.utsa.edu/sciences/neuroscience-developmental-regenerative-biology/faculty/DavidJaffe.html

Richard LeBaron, PhD, Professor  
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Research in Dr. LeBaron’s lab is centered on cell adhesion interactions with molecules of the extracellular matrix (ECM). Cell adhesion is a central function that underlies tissue development, homeostasis and tissue regeneration. Understanding cell adhesion-class ECM molecules and their cell-surface receptors will promote the development of novel therapeutics, and the identification of treatment targets for injured and diseased tissues. Dr. LeBaron’s group is focused on an ECM protein called BIGH3 (‘TGFBI’) and its roles in human diabetic retinopathy, nephropathy, and as a tumor suppressor and promotor protein. His group applies methodologies of molecular biology, cell biology and biochemistry to 'in vitro' models comprising early passage human and animal cells and continuous cell lines. Dr. LeBaron's research also emphasizes the training, development, and mentoring of undergraduate and graduate students.

Website: https://www.utsa.edu/sciences/neuroscience-developmental-regenerative-biology/faculty/RichardLeBaron.html
Robert Renthal, PhD, Professor
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Research in Dr. Renthal's lab is centered on chemical communication by arthropods, with a particular interest in ants, flies, and ticks. Methodologies include mass spectrometry (proteomics and lipidomics), fluorescence spectroscopy, fluorescence microscopy, and bioinformatics. Ongoing projects include: studies of lipid-binding proteins in tick resistance to Lyme disease spirochetes; how odorants bind to and dissociate from insect odorant receptors; the role of lipid-binding proteins in odorant transport to insect olfactory neurons; photochemical tags for biochemical analysis of insect sensillar pore tubules; and antennal touch receptors in ants.

Website: https://www.utsa.edu/sciences/neuroscience-developmental-regenerative-biology/faculty/RobertRenthal.html

Charles Wilson, PhD, Professor
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Research in Dr. Wilson’s lab is centered on how the brain’s electrical signals control our muscles and movements. Parkinson’s disease results from loss of midbrain dopamine neurons, but its symptoms result from pathological electrical signals created and communicated among the cells that remain. Dr. Wilson uses mathematical models and cell-specific electrophysiology to understand the computations embedded in the electrical signals of the basal ganglia, and their dysfunction in Parkinson’s Disease. Dr. Wilson’s lab is refining and informing Deep Brain Stimulation therapies for Parkinson's patients.

Website: https://marlin.life.utsa.edu